

DO:

- Explore multiple grant and funding assistance opportunities—you don't want to put all your eggs in one basket!
- Familiarize yourself with each grant program's background and offerings
 - Do your homework!
 - Understand that every grant program has different requirements—grant match/recipient share, historic designations on the property, etc...
 - If the grantor provides opportunities to receive feedback on your application, use it!
 - Refer to each grantor's FAQs, if available
- Read the grant application carefully, and answer all the questions
 - If a piece of documentation is required, make sure to include it
- Define your scope of work
 - Prepare a concise yet descriptive project narrative
 - Create an itemized budget, clearly connected to the scope of work
 - Spell out the project timeline and make sure it's realistic
- Secure qualified project personnel based on application requirements
- Draft your application in a word editing program, then paste the information into the online or digital application
 - This allows you to save your work as you go and revise what you've written
- Allow yourself enough time to adequately complete and submit the application
- Have a backup plan in case the grant is not awarded
 - Describe if and how your project can move ahead with only partial funding in the grant application, if that's an option

DON'T:

- Be intimidated by the process!
 - Grantors are there to help, so don't be afraid to ask questions, or initiate contact
 - You don't need to be a professional to fill out an application, such as a grant writer
- Wait until the last minute to submit your application
 - Don't ask questions the day before the grant application is due, as staff may not have time to answer
- Be overly repetitive with your answers. Tell your story, but just say it once
- Put off securing your pool of funding, if needed
 - Some grants require a cash match that's ready to go when the grant is awarded
 - Some projects may require a line of credit
 - Be afraid to follow up or check back with the grantor after you submit an application
 - Just like when applying for a job, you should feel free to follow up after a week or two!
- Give up if your application is not selected
 - Grants are very competitive—try again! Every grant cycle has a different number of funding requests, priorities, etc...
 - Do ask staff for suggestions on how to improve your application



ADDITIONAL PRESERVATION FUNDING SOURCES **REAL PLACES CONFERENCE 2025**

A variety of nonprofit organizations and government agencies provide grants or other funding assistance programs for historic preservation projects in Texas.

Below, you may find more information on the programs represented today:

SUMMERLEE FOUNDATION

summerlee.org
info@summerlee.org
214-363-9000

TEXAS HISTORICAL FOUNDATION

texashistoricalfoundation.org
admin@texashistoricalfoundation.org
512-453-2154

PRESERVATION TEXAS

preservationtexas.org
info@preservationtexas.org
512-667-6500

TEXAS HISTORICAL COMMISSION GRANT PROGRAMS:

Texas Preservation Trust Fund (TPTF)

thc.texas.gov/tptf
tptfgrant@thc.texas.gov
512-463-6047

Certified Local Government Grant Program (CLG)

thc.texas.gov/clg
clg@thc.texas.gov
512-463-7812

Texas Historic Courthouse Preservation Program (THCPP)

thc.texas.gov/thcpp
courthouse_program@thc.texas.gov
512-463-8821

For additional historic preservation funding sources, please visit:
thc.texas.gov/additionalfunding



thc.texas.gov