TEXAS HISTORICAL COMMISSION
REAL PLACES TELLING REAL STORIES

Submitting CHC Appointments to the THC

2025-2026 term of service

Texas Local Government Code, Chapter 318, enables county commissioners courts to appoint individuals to serve on county historical commissions (CHC). Section 318.003(d) directs county commissioners courts to provide the Texas Historical Commission (THC) with a list of appointees and their mailing addresses. The information below will help county officials and staff submit accurate information to the THC.

Fannin CHC receives a 2023 Distinguished Service Award from county commissioners court

Prior to Submitting Appointments

Before selecting appointees, please verify that potential appointees and those proposed for reappointment are willing and able to serve. Ensuring an active level of commitment is important since many appointees have responsibilities outside the CHC that may require them to change the focus of their service. Please work with CHC appointees to determine preservation activities that the county and appointees feel confident pursuing.

To support CHC efforts, THC staff have provided orientation and training materials available here: https://thc.texas.gov/preserve/preservation-programs/county-historical-commission-outreach/chc-orientation-and-training. Additionally, the attached 2023 annual report summary and project spotlights demonstrate CHC contributions toward preserving and protecting historic and cultural resources.

Ensuring Accurate Appointee Contact Information

Please gather the names, physical addresses, phone numbers, and email addresses for CHC appointees and enter the information into the roster template provided here: https://thc.texas.gov/preserve/preservation-programs/county-historical-commission-outreach/chc-appointments. Submitting appointee information using this Microsoft Excel template enables our agency to merge data from 254 counties, creating a mass mailing list to promote opportunities and services that contribute to the livelihood of your CHC.

Bell CHC Meeting, February 2024

Submitting 2023-2024 CHC Appointee Rosters

Please ask county staff to complete the CHC appointee roster template noted above in Microsoft Excel and email the roster to chcoutreach@thc.texas.gov.