Finance & Government Relations Committee

February 1, 2022

TEXAS HISTORICAL COMMISSION

REAL PLACES TELLING REAL STORIES

TEXAS HISTORICAL COMMISSION

AGENDA
FINANCE & GOVERNMENT RELATIONS COMMITTEE

Hilton Austin
Room 400/402
500 E. 4th St.
Austin, TX 78701
February 1, 2022
11:15 a.m.

(or upon the adjournment of the 9:45 a.m. Historic Sites committee meeting, whichever occurs later)

This meeting of the THC Finance & Government Relations committee has been properly posted with the Secretary of State's Office according to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code. The members may discuss and/or take action on any of the items listed in the agenda.

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1. Call to Order – *Chairman McKnight*
   A. Committee member introductions
   B. Establish quorum
   C. Recognize and/or excuse absences

2. Consider approval of the October 28, 2021 Finance and Government Relations Committee meeting minutes

3. Consider approval of contract amendments: – *Miller*
   A. Contract #808-21-201631, Wiss, Janey, Elstner Assoc. Inc. to increase by $20,650 for engineering design services for Varner-Hogg Plantation SHS
   B. Contract #808-20-200856, Garrett & Assoc. to increase up to $260,000 for construction services for the Caddo Mounds SHS
   C. Contract #808- 20-192622, Richter Architects to increase by $40,000 for professional services for the Caddo Mounds SHS
   D. Contract #808-20-R201162, Design and Production Incorporated, increase up to $32,022,000 for comprehensive design and installation for the Star of the Republic Museum at Washington-on-the-Brazos SHS.

4. Consider acceptance of donations/gifts-in-kind in the amount of $2,420,813 from the Friends of the THC for the San Felipe SHS (Item 8.7) – *Miller*

5. Financial dashboard review – *Miller*

6. Legislative Report – *Aldredge*

7. Adjournment

MINUTES

TEXAS HISTORICAL COMMISSION

MINUTES
FINANCE & GOVERNMENT RELATIONS COMMITTEE

DoubleTree Suites by Hilton Hotel
Bluebonnet Room
303 W. 15th. Street
Austin, TX 78701
October 28, 2021
2:47 p.m.

Note: For the full text of action items, please contact the Texas Historical Commission at P.O. Box 12276, Austin, TX 78711 or call 512-463-6100.

1. Call to Order – *Commissioner Crain*

The meeting of the Texas Historical Commission (THC) Finance and Government Relations Committee was called to order by Chairman John Crain at 2:47 p.m. on October 28, 2021. He announced the meeting had been posted with the Secretary of State's Office according to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code

A. Committee member introductions

Committee members present included:
Commissioner John Crain
THC Chairman John Nau
Commissioner Garrett Donnelly
Commissioner Renee Dutia
Commissioner David Gravelle
Commissioner Daisy White

B. Establish quorum

Committee Chairman Crain reported a quorum was present and declared the meeting open.

C. Recognize and/or excuse absences

Chairman Crain noted that Finance and Government Relations committee chair McKnight was absent. Commissioner David Gravelle moved to excuse the absence, seconded by THC Chairman John Nau. The motion passed unanimously

2. Consider approval of the July 26, 2021 Finance and Government Relations Committee meeting minutes

Commissioner David Gravelle moved to approve the minutes from the July 26, 2021, committee meeting. Commissioner Daisy White seconded, and the committee voted unanimously to approve the minutes of the July 26, 2021, Finance and Government Relations committee meeting.

3. **Consider approval of contract amendments** (item 7.7) – *Miller*

   A. **Contract 808-18-1821 (extend contract term) with Whitehawk Engineering for professional services at Eisenhower Birthplace SHS**

   Alvin Miller, Deputy Executive Director of Administration, reported the THC hired White Hawk Engineering to provide surveying services and act as a liaison to the City of Denison (City) in conjunction with the City's offer to transfer ownership of the city streets that are located within the historic site to the THC. In January 2018, the Commission approved the acceptance of this property transfer. He noted that multiple staffing changes at the city, including the city manager position and key staff in the Planning and Zoning Department, had dramatically prolonged and complicated the completion of White Hawk's services. Based on recent discussions with city staff, White Hawk was requesting additional fees of $8,895 and a contract time extension of 12 months to allow them to complete their contracted services. Commissioner John Crain moved that the committee send forward to the Commission and recommend the amendment of contract #808-18-1821 with White Hawk Engineering to increase the contract amount to $45,261 and extend the term to December 31, 2022. Commissioner David Gravelle seconded, and the committee voted unanimously in favor of the motion.

   B. **Contract 808-21-201548 (increase in amount) with Freese & Nichols for professional services at the Landmark Inn SHS**

   Miller reported THC issued a request for proposal (RFP) for professional services to conduct an assessment and provide a preliminary repair design for the historic dam at Landmark Inn SHS. Freese & Nichols, Inc. was selected for the project, and recently completed the assessment phase. THC chose a treatment approach from among the options presented in their engineering report and wish to amend their contract to provide fees for the remainder of the professional services described in the RFP. Commissioner David Gravelle moved that the committee send forward to the Commission and recommend the approval of the amendment to contract #808-21-201548 with Freese & Nichols, Inc. for up to $360,000. Commissioner Daisy White seconded, and the committee voted unanimously in favor of the motion.

   C. **Contract # 808-20-R201162 (increase in amount) with Design and Production Inc. for professional services at the Star of the Republic and Washington-on-the-Brazos SHS Museums**

   Miller reported the contract was executed on October 2, 2020, with a fee amount of $7,600,000. An amendment of $400,000 was made by the THC Executive Director and Deputy Executive Director of Historic Sites, Deputy Executive Director for Administration, and the Agency CFO on August 23, 2021, to restore the project to its full legislatively allocated amount, following legislative budget cuts previously mandated. Miller explained that a contract amendment was needed with Design and Production Incorporated for an additional $3,000,000 to complete the comprehensive museum design, exhibit, interpretive panel and element design, fabrication, and installation for the Star of the Republic Museum including additional necessary interior architectural repair and reconfiguration, and repairs and improvements to the museums HVAC system to meet museum standards. Commissioner John Crain moved that the committee send forward to the Commission and recommend the approval of the amendment of contract #808-20-R201162 with Design and Production Incorporated by increasing the contract to $11,000,000. Commissioner Daisy White seconded, and the committee voted unanimously in favor of the motion.

   D. **Contract 808-18-0633 (extend contract term) with McConnell & Jones, LLP for internal audit services**

   Miller reported the contract with McConnell and Jones, LLP was for internal audit services for the THC and explained that the renewal term of the contract ended October 31, 2021. Amendment #4 in 2020 increased the original contract by $10,414 for the review of the Historic Sites Division's retail operations

and added an additional 1-year renewal term but did not increase the contract for this final renewal period. Miller reported that an amendment to the agreement between THC and McConnell and Jones, LLP was needed to extend the final renewal period and to increase the contract amount. Commissioner Daisy White moved that the committee send forward to the Commission and recommend approval of the amendment to contract #808-18-0633 with McConnell & Jones, LLP to renew the contract for the final one-year extension and increase it by $25,748. Commissioner David Gravelle seconded, and the committee voted unanimously in favor of the motion.

4. **Consider acceptance of donations** (item 7.9)
   Miller reported this was a standing item to accept donations made directly to the agency as well as transfers from the Friends of the Texas Historical Commission. Commissioner David Gravelle moved to approve donations to the Commission in the amount of $600 from the Fandangle Association for the use of the Longhorns from Fort Griffin State Historic Site, as well as any reimbursements and gifts-in-kind from the Friends of the Texas Historical Commission. Commissioner Daisy White seconded, and the committee voted unanimously in favor of the motion.

5. **Financial dashboard review** – *Miller*
   Miller gave an overview of the the fourth quarter dashboard, noting that 91 percent of expenditures had been obligated and the remaining funds in the Sporting Goods Tax would roll over to the new fiscal year.

6. **Legislative Report** – *Aldredge*
   Vaughn Aldredge, Government Relations Specialist, reported on inquiries from the Representative and Senator from the Washington on the Brazos SHS (WOB) district as well as members of the Budget Committee on upcoming needs for the site. He stated that Representative Donna Howard and Senator Donna Campbell who sit on the Budget Committee had both supported and voted in favor of the $20 million to be allocated to the WOB site. He noted Senator Charles Schwertner, Speaker of the House Dade Phelan and Representative John Cyrier attended the THC staff appreciation reception on July 26, 2021. Aldredge reported First Lady Cecilia Abbott, Congressman Pete Sessions, Representative Kyle Kacal, Senator Brian Birdwell and County Judge Jay Elliott were in attendance for the October 15, 2021, Falls County Courthouse Rededication.

7. **Adjournment**
   The Committee adjourned at 3:05 p.m.

TAB 8.5A

Item 8.5.A
Texas Historical Commission
Quarterly Meeting
February 1-2, 2022

Consider approval of contract amendment with Wiss, Janey, Elstner Associates, Inc. for engineering design services for the Varner-Hogg Plantation State Historic Site

Background

Government Code §2155.088 requires the governing board of a state agency to approve by vote in an open meeting any material change to a contract for goods or services, regardless of the dollar amount of the contract. The government code defines a material change as an extension of the completion date of a contract for six or more months or a change in the amount of the contract by at least ten percent. This section of the government code applies to contracts executed on or after June 14, 2013.

This project involves the exterior preservation and stabilization of the planation house at Varner-Hogg Plantation State Historic Site. Over the course of the design phase, both the engineers and THC staff have recognized opportunities to enhance the longevity of the proposed preservation work and to make the building more accessible to visitors with disabilities. An amendment to the agreement between the THC and Wiss, Janey, Elstner Associates, Inc. is needed in order to compensate WJE for the additional professional services associated with these requested design changes.

Contract requiring amendment:

Vendor/Contract Number	Date Executed	Original Contract	Proposed Amendment
Wiss, Janey, Elstner Associates, Inc., contract #808-21-201631	1/6/2021	Original amount: $78,045 Amendment increase requested of $20,650 to a total of $98,695 Original end date: 1/7/2025 Amended end date: 1/7/2025	Amendment requested: Increase contract amount by $20,650

Recommended motion (Committee): Move that the committee send forward to the Commission and recommend approval of the amendment to contract #808-21-201631 with Wiss, Janey, Elstner Associates, Inc. to increase the contract amount by $20,650 to a total of $98,695.

TAB 8.5B

Item 8.5.B
Texas Historical Commission
Quarterly Meeting
February 1-2, 2022

Consider approval of contract amendment with Garrett & Associates for construction services for the Caddo Mounds State Historic Site

Background

Government Code §2155.088 requires the governing board of a state agency to approve by vote in an open meeting any material change to a contract for goods or services, regardless of the dollar amount of the contract. The government code defines a material change as an extension of the completion date of a contract for six or more months or a change in the amount of the contract by at least ten percent.

An amendment to the agreement between THC and Garrett & Associates is needed for construction services related to the covered plaza element of the Caddo Cultural Center project, which is to be moved from Phase II into Phase I.

Vendor/Contract Number	Date Executed	Original Contract	Proposed Amendment
Garrett & Associates, Contract #808-20-200856	Contract start date: 9/2/2020 Current contract end date: 7/14/2023	Original contract amount: $1,655,818 Current amount: $1,700,818 Proposed contract amount: Increase contract by a maximum of $260,000, up to $1,960,818.	Amendment requested: Increase contract amount by up to $260,000.

Recommended motion (Committee): Move that the committee send forward to the Commission and recommend approval of the amendment of contract #808-20-200856 with Garrett & Associates to increase the contract amount up to $1,960,818; an increase of up to $260,000.

TAB 8.5C

Item 8.5.C
Texas Historical Commission
Quarterly Meeting
February 1-2, 2022

Consider approval of contract amendment with Richter Architects for professional services for the Caddo Mounds State Historic Site.

Background

Government Code §2155.088 requires the governing board of a state agency to approve by vote in an open meeting any material change to a contract for goods or services, regardless of the dollar amount of the contract. The government code defines a material change as an extension of the completion date of a contract for six or more months or a change in the amount of the contract by at least ten percent.

An amendment to the agreement between THC and Richter Architects is needed for design services related to the covered plaza element of the Caddo Cultural Center project, which is to be moved from Phase II into Phase I.

Vendor/Contract Number	Date Executed	Original Contract	Proposed Amendment
Richter Architects, Contract #808-20-192622	Contract start date: 3/25/2020 Current contract end date: 2/25/2024	Original contract amount: $363,765 Current amount: $367,043 Increase contract amount by $40,000 to $407,043	Amendment requested: Increase contract amount by $40,000

Recommended motion (Committee): Move that the committee send forward to the Commission and recommend approval of the amendment of contract #808-20-192622 with Richter Architects to increase the contract total to $407,043.

TAB 8.5D

Item 8.5.D
Texas Historical Commission
Quarterly Meeting
February 1-2, 2022

Consider approval of contract amendment with Design and Production Incorporated for comprehensive museum design, exhibit, interpretive panel and element design, fabrication, and installation for the Star of the Republic Museum at Washington-on-the Brazos State Historic Site

Background

Government Code §2155.088 requires the governing board of a state agency to approve by vote in an open meeting any material change to a contract for goods or services, regardless of the dollar amount of the contract. The government code defines a material change as an extension of the completion date of a contract for six or more months or a change in the amount of the contract by at least ten percent. This section of the government code applies to contracts executed on or after June 14, 2013.

The contract was executed on October 2, 2020, with a fee amount of $7,600,000.00. An amendment was approved in the amount of $400,000.00 on August 23, 2021, to restore the project to its full legislative appropriation. A further amendment was approved on October 29,2021 for $3,000,000 for funding received during the regular session of the 87th Legislature for the project.

A contract amendment is needed with Design and Production Incorporated for the additional funding subsequently received: $20,000,000 appropriated out of the COVID relief funds during the 3rd called session of the 87th Legislature; $2,422,000 of additional Sporting Goods Sales Tax received per the November Certified Revenue Estimate published by the Comptroller of Public Accounts; $9,600,000 estimated to be raised by the Friends of the Texas Historical Commission. This funding is to complete the comprehensive museum design, exhibit, interpretive panel and element design, fabrication, and installation for the Star of the Republic Museum including additional necessary interior architectural repair and reconfiguration, and repairs and improvements to the museums HVAC system to meet museum standards.

Vendor/Contract Number	Date Executed	Contract Amount	Proposed Amendment
Design and Production Incorporated Contract # 808-20-R201162	10/2/2020 amended 8/23/2021	Original amount: $7,600,000 Current amount: $11,000,000 Amendment: Increase contract amount by $32,022,000 to $43,022,000.	Amendment requested: increase contract amount for additional professional services up to $43,022,000.

Recommended motion (Committee): Move that the committee send forward to the Commission and recommend the approval of the amendment of contract #808-20-R201162 with Design and Production Incorporated by increasing the contract up to $43,022,000. This represents an increase to not exceed $32,022,000.

TAB 8.7

TEXAS HISTORICAL COMMISSION

Item 8.7
Texas Historical Commission
Quarterly Meeting
February 1-2, 2022

Approval of Donations
First Quarter of SFY 2022 (Sept – Nov 2021)

Background

This is a standing item to accept donations made directly to the agency as well as transfers from the Friends of the Texas Historical Commission

Suggested Motion

Move that the committee send forward to the Commission and recommend approval of any donations received well as reimbursements and gifts-in-kind from the Friends of the Texas Historical Commission in the amount of $2,420,813.

Agency Donations

Donor	Division/Project	Amount
No donations to report this quarter		

Friends of THC Reimbursements

Purpose	Division/Project	Amount
No reimbursements to report this quarter		

Friends of THC Gifts-in-Kind

Item	Division/Project	Amount
Villa de Austin Townsite Exhibit	HSD/San Felipe de Austin SHS	$2,420,813

(Background information and Friends resolution are attached)

Item 8.7
Texas Historical Commission

Background information on in-kind donation from the Friends of the Texas Historical Commission for the Villa de Austin Townsite Exhibit at the San Felipe de Austin State Historic Site

Background:

The Friends of the Texas Historical Commission (Friends) is a nonprofit 501 (c) (3) organization dedicated to supporting the historic preservation programs of the THC. The Friends was formed in 1996 to assist the THC in the protection, preservation, and promotion of the state's rich heritage, and in educating Texas citizens about their shared legacy.

In October 2016, the Friends launched a capital campaign to support the construction of the Museum and exhibits at the San Felipe de Austin State Historic Site.

In October of 2018, following the opening of the San Felipe de Austin Museum, the Friends entered into a "Construction Manager as Advisor" CMA) agreement with Moore Consulting and Contracting, Inc., to develop the *Villa de Austin townsite* exhibit concept, and to manage the construction of the exhibit. This included working with Alpha Testing for soil testing, and with JQ Engineering LLP, and SMS Engineering on the engineering work for the construction.

In February 2020, the Friends entered into an agreement with general contractor Forney Construction LLC, to complete the construction of the Villa de Austin Exhibit, which was dedicated to the public on November 12, 2021.

On January 13th of 2022, the Board of Trustees of the Friends passed a resolution to approve a donation in-kind of the value of these fulfilled contracts, together with any and all liability and responsibility for any damages that may hereinafter arise as a result of or in connection with such contracts, to the Commission. A copy of the resolution is attached.

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FRIENDS OF THE TEXAS HISTORICAL COMMISSION
BOARD RESOLUTION

"RESOLUTION TO TRANSFER TO THE TEXAS HISTORICAL COMMISSION ALL FINANCIAL INTERESTS IN THE DEVELOPMENT AND CONSTRUCTION OF THE VILLA DE AUSTIN EXHIBIT, PAID FOR BY THE FRIENDS OF THE TEXAS HISTORICAL COMMISSION AS PART OF THE SAN FELIPE DE AUSTIN STATE HISTORIC SITE MUSEUM PROJECT."

WHEREAS, the Friends of the Texas Historical Commission ("FRIENDS"), a duly incorporated non-profit corporation in accordance with the Texas Non-profit Corporation Act in good standing with the Texas Secretary of State, which has obtained from the Internal Revenue Service a valid determination letter that it is an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986 organized exclusively for charitable and educational purposes; and

WHEREAS, the mission of the FRIENDS is to partner with the Texas Historical Commission ("COMMISSION") to preserve and protect the cultural heritage of Texas, securing private philanthropic resources to ensure a lasting legacy for future generations; and

WHEREAS, the FRIENDS coordinated and conducted efforts to raise funds for the construction of a museum and the development of exhibits, including the outdoor *Villa de Austin* townsite exhibit, at the San Felipe de Austin State Historic Site ("SITE"), owned and operated by the COMMISSION; and

WHEREAS, the FRIENDS, after careful consideration and discussion, contracted with Construction Manager Advisor Michael Moore for the development of the *Villa de Austin* concept, and for the management of the project at the SITE; with Alpha Testing for the soil testing, with JQ Engineering LLP and SMS Engineering for the engineering of the Villa de Austin, for a total amount of **$267,298.23;** and

WHEREAS, the FRIENDS, after careful consideration and discussion, contracted with general contractor Forney Construction, LLC, for **$2,125,434.48**; and

WHEREAS, the FRIENDS paid financing expenses in the amount of **$28,080.29**; and

WHEREAS, it has been duly approved by the Board to donate in-kind the total value of these fulfilled contracts and expenses incurred in the **total amount of $2,420,813.00**, together with any and all liability and responsibility for any damages that may hereinafter arise as a result of or in connection with such contracts, to the COMMISSION.

WHEREAS THEREFORE, the OFFICERS of the FRIENDS affixed their signatures herein below.

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Approved this 12th day of January, 2022.

OFFICERS

DocuSigned by:
Brian Shivers
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Brian Shivers, Chair

DocuSigned by:
Sarita Hixon
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Sarita Hixon, Vice Chair

DocuSigned by:
Donna D. Carter
9AA0F13002E84B9...

Donna Carter, Treasurer

DocuSigned by:
Terry Colley
CB497791817C499...

Terry Colley, Secretary

BOARD OF TRUSTEES

Jane Barnhill	Sehila Mota Casper
Lareatha H., Clay	Rowena Houghton Dasch
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DASHBOARD

TEXAS HISTORICAL COMMISSION - FINANCIAL DASHBOARD
FISCAL YEAR 2022
Year to date as of November 30 2021

The information contained in this report is for State Fiscal Year 2022, which began on September 1, 2021. This report contains the revenues and expenditures that were processed during the first quarter of fiscal year 2022 through November 30, 2021.

AGENCY FUNDING - FY 2022

	Estimated Appropriations and Revenue	Actual Appropriations and Revenue	% Budget Received	Explanations
Sources of funding				
General Revenue	$ 25,079,260.00	$ 25,079,260.00	**100%**	Original appropriations were $13,046,260, increased for appropriations received in Article IX, Sec. 17.24 for Caddo Mounds ($400,000); Sec. 17.25 for Courthouse Grants to Mason ($6.0), Tyler ($1.0), and Newton ($1.1) Counties; Sec. 17.26 for Mission Socorro ($500,000); Sec. 17.27 for the Texas Holocaust, Genocide and Antisemitism Advisory Commission ($33,000); and Sec. 17.28 for Washington-on-the-Brazos ($3.0)
General Revenue (UB)	2,901,501.55	2,901,501.55	**100%**	Star of the Republic Museum Rider 24 GR ($99,941.64); Capital Complex Deferred Maintenance ($300,000 - HB2, 87th); HSD Deferred Maintenance ($2,200,000 - HB2, 87th); Technology Upgrades - computer refresh ($50,000 - HB2, 87th); Technology Upgrades - Website ($236,000 - HB2, 87th); Courthouse Grants ($15,559.91 - HB2, 87th)
Sporting Goods Sales Tax	13,783,000.00	3,445,750.03	**25%**	Tax revenue transferred from Comptroller on the first of each month. The agency receives $1,148,583.33/month from the Comptrollers Office.
Sporting Goods Sales Tax (Additional)	2,422,000.00	-	**0%**	Revised tax revenue transferred from Comptroller on the first of each month due to November CRE (Certified Revenue Estimate). Total will be $2,422,000 - currently not budgeted in CAPPS. The agency will receive $269,111.12/month beginning on December 1, 2021.
Sporting Goods Sales Tax (UB)	3,152,277.61	3,152,277.61	**100%**	Unexpended Sporting Goods Sales Tax from FY 2021. Approximately $347,000 will be used for the purchase the Eideman House at San Felipe de Austin SHS in January 2022.
Gate Fees Appropriated	566,666.00	150,704.81	**27%**	
Preservation Trust Fund	248,625.00	-	**0%**	No distribution has been requested for the 2022 Preservation Trust Fund
Federal Funds	1,123,986.00	-	**0%**	The THC has not submitted the Federal Application for 2022. The End-of-Year report for 2021 is due at the end of January 2022.
Federal Funds - National Park Services (HIM Funds)	1,226,239.00	341,818.01	**28%**	Current budgeted amounts include amounts for salaries, other operating expenses and grants.
Federal Funds - COVID 19 funding	20,000,000.00	-	**0%**	Funding received in 3rd Called Session for the Washington-on-the-Brazos Capital project. Budget has not been established in CAPPS and the agency has not received any of the funds as of the 1st Quarter
Historic Sites Bond Fund 7213 (UB)	39,877.77	39,877.77	**100%**	Unexpended balance of bond fund 7213 for Historic Sites projects
Historic Sites Bond Fund 7636 (UB)	10,874.93	10,874.93	**100%**	Unexpended balance of bond fund 7363 for Historic Sites projects
Economic Stabilization Fund (UB)	29,272,186.61	29,272,186.61	**100%**	Courthouse Grants ($23,567,045.79 - HB2, 87th), HSD Deferred Maintenance ($205,140.82 - SB500. 86th), National Museum of the Pacific War ($5,500,000.00 - HB2, 87th)
Appropriated Receipts				
Markers & Cemeteries	366,363.00	325.00	**0%**	Cost Recovery program - Fees from marker sponsors pay for marker costs. Markers paid through November total $26,358.00. The transfer for the markers paid through November will be processed in January.
Tax Credit Review Fees	97,000.00	98,817.26	**102%**	The Commission is only appropriated the first $97,000 collected for review fees and anything over that amount is swept by the Comptroller's Office to the General Fund. The total actual collected is just a reference figure to understand the popularity of this
Main Street Dues	80,000.00	-	**0%**	
Gift Shop Sales	233,619.00	66,302.60	**28%**	
Cattle Sales & Grazing Lease	14,200.00	7,403.26	**52%**	
Employee Housing	20,170.00	7,374.68	**37%**	Based on current staff housing projections it is estimated the housing receipts will exceed the current budgeted amount by approximately $12,000. Budget will be adjusted before 3rd Quarter based on actuals through 2nd Quarter.
Specialty License Plates	2,900.00	659.39	**23%**	
All Other Appropriated Receipts	48,950.00	37,992.99	**78%**	Donations of $1,476.72, Copies of $145, Other rental of $24,000 for contract between TPWD and San Jacinto Battleground, National Museum of the Pacific War Administrative Fees of $12,307.56, and sale of Publications $63.71
Interagency Contracts				
TxDOT Section 106 Contract	218,362.00	-	**0%**	The THC has not billed for 1st QTR but will when the approved report is received from TxDOT
Total Funding	**$ 100,908,058.47**	**$ 64,613,126.50**		

TEXAS HISTORICAL COMMISSION
real places telling real stories

TEXAS HISTORICAL COMMISSION - FINANCIAL DASHBOARD

FISCAL YEAR 2022

Year to date as of November 30, 2021

BUDGET AND EXPENDITURES BY DIVISION - FY 2022

Division	Total Budgeted	Total Expended	% Budget Expended	Target	Total Obligations	Remaining Budget %	Explanation
Administration	$ 2,415,981.00	$ 473,553.16	**19.6%**	**20.0%**	$ 1,368,975.00	**23.7%**	Total budgeted includes $200,000 of GR UB'd from 2021 for Technology Upgrades per HB2 for Website Redesign that has not been obligated as of the 1st Quarter.
Archeology	2,324,346.00	335,315.35	**14.4%**	**15.0%**	934,941.08	**45.3%**	Budget includes $500,000 of GR for the Mission Socorro Archeological Site that has not been obligated as of the 1st Quarter.
Architecture	2,101,961.00	540,789.45	**25.7%**	**26.0%**	1,604,105.55	**-2.0%**	Budget includes $300,000 for deferred maintenance that has not been obligated as of the 1st Quarter and $2,000 for the El Paso Mission Specialty license plates that has not been obligated. Total obligations include $685,989.50 for the National Park Service Hurricane Harvey (HIM) Emergency Historic Preservation Fund grants. Budget will be adjusted for grants funded in 2022 for the HIM project.
Community Heritage Development	1,721,518.00	306,682.74	**17.8%**	**18.0%**	974,692.22	**25.6%**	Budget includes $165,000 for the estimated 10% pass-through of Federal Funds for the CLG Program.
Courthouse	8,968,889.91	132,662.51	**1.5%**	**2.0%**	8,505,909.29	**3.7%**	Total obligations includes grants awarded totaling $8.1 million for Mason, Newton and Tyler Counties. The UB from 2021 for the ESF funds appropriated in HB2 have not been budgeted in CAPPS as of November 30. The total of this UB is estimated to be $23,459,281.64 and will be reflected in next quarters figures. The budget does include the UB from 2021 of GR in the amount of $15,559.91 for grants.
Historic Sites	26,792,916.38	3,075,674.38	**11.5%**	**12.0%**	11,708,982.16	**44.8%**	Budget includes $527,800 for Debt Service to be paid to TPFA for the National Museum of the Pacific War GO Bonds from the original renovation of the Steamboat Hotel - payments are made in February and August; $500,000 of GR per Rider 27 for the National Museum of the Pacific War - this will reflect as an expenditure in the 2nd Quarter; $400,000 of GR for Caddo Mounds; $3.0 million for Washington-on-the-Brazos capital project that is also reflected as obligated this quarter; UB of Sporting Goods Sales Tax from 2021 estimated to be $3.15 Million; $2.2 Million of GR for Deferred Maintenance projects at the sites; $40,000 appropriated in HB2 for Technology Upgrades PC Refresh that has been obligated; and $39,877.77 of Bond Fund 7213 UB'd from 2021 of which $35,947 has been obligated as of the 1st Quarter.
History Programs	3,525,581.00	1,071,442.41	**30.4%**	**31.0%**	1,864,296.54	**16.7%**	Budget includes $665,713 related to the Texas Holocaust, Genocide and Antisemitism Advisory Commission of which $139,913 is budgeted for grants to be awarded in future quarters; $480,000 for the Texas State Almanac contract of which $475,200 was paid in the first quarter; $10,000 GR that was transferred to the HB2 funding for Technology Upgrades - PC Refresh and UB'd from 2021, these funds are fully obligated; and $36,000 GR that was transferred to the HB2 funding for Technology Upgrades - Website Design and UB'd from 2021; these funds were not obligated as of the 1st Quarter; $900 for the Juneteenth Specialty License Plate. The budget also includes $362,563 for Historical Markers, these funds are currently fully obligated and the agency has expended $26,295 in the 1st Quarter. Supply chain issues has slowed the production of markers but it is anticipated to pick up in the 2nd Quarter.
Preservation Trust Fund	248,625.00	-	**0.0%**	**0.0%**	248,625.00	**0.0%**	Grants will be paid out in future quarters.
Texas Heritage Trails	1,000,000.00	210,478.76	**21.0%**	**23.0%**	647,498.00	**14.2%**	Budget includes $815,000 for Trails grants that are fully obligated and the agency has expended $171,500 as of the 1st Quarter.
Total Budget and Expenditures	**$ 49,099,818.29**	**$ 6,146,598.76**	**12.5%**	**13.0%**	**$ 27,858,024.84**	**30.7%**	

BUDGET AND EXPENDITURES BY CATEGORY - FY 2021

THC Budget Categories	Total Budgeted	Total Expended	% Budget Expended	Target	Total Obligations	Remaining Budget %	Explanation
Salaries and Wages	$ 17,604,267.48	$ 4,033,406.86	**22.9%**	**25.0%**	$ 12,574,805.88	**5.7%**	
Other Personnel Costs	629,783.60	195,160.95	**31.0%**	**25.0%**	409,760.10	**3.9%**	
Travel In-State	216,956.66	38,141.27	**17.6%**	**20.0%**	-	**82.4%**	In a typical year the agency would normally be around 20% of their budget for In-state Travel. Regular staff travel started to pickup in the first quarter but is not back to normal.
Travel Out-of-State	46,208.00	3,894.24	**8.4%**	**10.0%**	-	**91.6%**	Out of State travel has been slow to start in 2022. Staff have started booking flights for conferences on a limited basis.
Fuel	122,881.84	17,566.35	**14.3%**	**20.0%**	278.01	**85.5%**	
Contracted Services	461,310.82	65,122.70	**14.1%**	**15.0%**	265,069.47	**28.4%**	Budget consists of miscellaneous services at historic sites for janitorial services and agency advertising services, and other miscellaneous services not classified as professional services.
Printing and Reproduction	138,285.34	46,330.60	**33.5%**	**35.0%**	36,160.40	**40.3%**	
Consumable Supplies	481,461.48	50,451.39	**10.5%**	**15.0%**	43,438.57	**80.5%**	
Utilities	1,255,791.81	164,101.45	**13.1%**	**20.0%**	35,163.81	**84.1%**	Typically lags goal due to the delay time between bill receipt and payment.
Rent	419,777.17	151,367.92	**36.1%**	**25.0%**	207,713.20	**14.5%**	This category includes the monthly rental for agency copy machines as well as the Tuscany Way lease for the Curatorial Facility
Other Expenditures	4,833,625.14	30,010.27	**0.6%**	**20.0%**	4,955.12	**99.3%**	Items in this category include memberships, registrations, website maintenance, miscellaneous fees, settlements, awards, books, reference materials, insurance premiums and deductibles, staff training services, delivery services, and promotional items. $3.4 million is budgeted for Historic Sites from the Sporting Goods Sales Tax that was UB'd from 2021. We will continue to work with Historic Sites on this budget.
Giftshop Merchandise	234,000.00	23,406.83	**10.0%**	**15.0%**	49,916.80	**68.7%**	
Historical Markers	364,563.00	26,295.00	**7.2%**	**10.0%**	337,896.00	**0.1%**	Fabrication of markers is lagging in the 1st Quarter due to supply chain issues that have slowed the actual production of markers by the foundry.
Computers and Furniture	1,693,617.99	181,623.90	**10.7%**	**12.0%**	336,552.89	**69.4%**	
Repairs and Maintenance	3,437,637.32	111,555.83	**3.2%**	**10.0%**	357,060.93	**86.4%**	$3.3 million budgeted is tied to projects at the State Historic Sites of which $436,440.13 has been expended or obligated during the 1st Quarter.
Operating Total	**31,940,167.65**	**5,138,435.56**	**16.1%**	**18.5%**	**14,658,771.18**	**38.0%**	
Professional Services	1,743,226.11	94,913.89	**5.4%**	**6.0%**	349,215.58	**74.5%**	Budget includes $173,529 for Hurricane Harvey Emergency Supplemental Preservation Fund projects not obligated during the 1st Quarter; $1.2 million for projects at the State Historic Sites of which $293,184.52 has been obligated or expended in the 1st Quarter; $102,488 in the Heritage Tourism program; $50,000 for the Texas Holocaust, Genocide and Antisemitism Advisory Commission.
Grants	10,405,356.70	880,456.50	**8.5%**	**9.0%**	9,678,114.50	**-1.5%**	Grants include Texas Heritage Trails, Courthouse Preservation Program, Certified Local Governments, Preservation Trust Fund, Texas Holocaust & Genocide Commission, and Hurricane Harvey Emergency Supplemental Preservation Fund programs. Budget adjustments will be reflected on 2nd Quarter dashboard for the Hurricane Harvey Emergency Supplemental Preservation Fund grants based on funding agreements received in fiscal 2022.
Capital	4,483,267.83	32,792.81	**0.7%**	**1.0%**	3,171,923.58	**28.5%**	Budget includes $500,000 for Mission Socorro, $500,000 for National Museum of the Pacific War, $3.0 million for Washington-on-the-Brazos, and $400,000 for Caddo Mounds. The funds for the Washington-on-the-Brazos has been obligated during the 1st quarter, $53,973.75 for Caddo Mounds has also been obligated.
Debt Service	527,800.00	-	**0.0%**	**0.0%**	-	**100.0%**	Debt service payments are made in February and August of each year. First payment will be reflected on 2nd Quarter dashboard.
Capital, Grants, and Debt Service Total	**17,159,650.64**	**1,008,163.20**	**5.9%**	**4.0%**	**13,199,253.66**	**17.2%**	
Total Budget and Expenditures	**$ 49,099,818.29**	**$ 6,146,598.76**	**12.5%**	**13.0%**	**$ 27,858,024.84**	**30.7%**	

PERSONNEL - FY22

Division	Budgeted FTEs	Actual FTEs	Over/ (Under)	
Administration	21.7	17.7	(4.0)	
Archeology	18.1	17.6	(0.5)	
Architecture	18.5	14.1	(4.4)	
Community Heritage Development	18.3	16.5	(1.8)	
Courthouse	7.8	7.1	(0.7)	
Historic Sites	183.3	182.8	(0.5)	
History Programs	31.8	29.7	(2.1)	Includes 5.0 FTE for Texas Holocaust, Genocide and Antisemitism Advisory Commission
Preservation Trust Fund	-	-	-	
Total FTEs	**299.5**	**285.5**	**(14.0)**	**299.5 FTEs authorized by 2022-23 General Appropriations bill.**

Harvey, Irma, Maria Emergency Supplemental Historic Preservation Fund		**Budgeted FTEs**	**Actual FTEs**		
Architecture	National Park Service Grant	3.5	3.5	-	
Archeology	National Park Service Grant	0.5	0.5	-	
Administration	National Park Service Grant	1.0	1.0	-	
Total FTEs		**5.0**	**5.0**	**-**	**Additional FTEs authorized for Hurricane Harvey Grant from National Park Services**

KEY DATES

Date	Report Name	Agency Report Recipient
November 19, 2021	Annual Financial Report	Comptroller of Public Accounts
December 2, 2021	Operating Budget	Legislative Budget Board, Governor's Office
December 31, 2021	Annual Report of Nonfinancial Data	Governor's Office, State Auditor's Office, Legislative Budget Board
January 31, 2022	2021 Federal End-of-Year Report Due	National Park Service