

TEXAS HISTORICAL COMMISSION

AGENDA HISTORIC SITES COMMITTEE

Teleconference Meeting

October 27, 2020

2:00 p.m.

Pursuant to the Governor's March 16, 2020 suspension of certain provisions of the Texas Open Meetings Act due to the Coronavirus (COVID-19), the October 27, 2020 meeting of the Historic Sites Committee will be held by videoconference as authorized under Texas Government Code section 551.127. Zoom meeting access link (registration required): <http://bit.ly/octcommittees> or audio only access via telephone at 1-346-248-7799; Webinar ID: 999 5778 8643

Agenda and meeting materials will be available at www.thc.texas.gov/teleconferences after October 19, 2020. The members may discuss and/or take action on any of the items listed in the agenda.

1. Call to Order
 - A. Committee member introductions
 - B. Establish quorum
 - C. Recognize and/or excuse absences
2. Consider approval of the June 16, 2020 Historic Sites Committee meeting minutes
3. Consider adoption of amendments to TAC, Title 13, Part 2, Chapter 16, section 16.3 related to Addition of Sites to the Texas Historical Commission Historic Sites Program without changes to the text as published in the July 24, 2020 issue of the *Texas Register*, 45 TexReg (5082-5084) – (Item 6.5A)
4. Consider approval of deaccessioning objects from the decorative and fine arts collections of the Barrington Plantation, Fulton Mansion, the National Museum of the Pacific War, Sam Rayburn House, Varner-Hogg Plantation, and Washington on the Brazos State Historic Sites – (Item 13.2)
5. Consider approval of the FY21 Longhorn Herd Annual Plan – (Item 13.3)
6. Consider authorization to resubmit TPWD grant proposal for the San Jacinto surrender site acquisition – (Item 13.4)
7. Consider approval of application for General Land Office HUD CDBG-Mitigation funds – (Item 13.5)
8. Retail Development Report
9. Community Partnerships Update
10. Historic Sites Facilities Report
11. Deputy Executive Director of Historic Sites Update
12. Adjournment

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact Esther Brickley at (512) 463-5768 at least four (4) business days prior to the meeting so that appropriate arrangements can be made.

TEXAS HISTORICAL COMMISSION

HISTORIC SITES COMMITTEE MINUTES Teleconference Meeting June 16, 2020

Note: For the full text of action items, please contact the Texas Historical Commission at P.O. Box 12276, Austin, TX 78711 or call 512.463.6100.

Commissioners in attendance: John Crain (Chair), David Gravelle, Jim Bruseth, Monica Burdette, Laurie Limbacher, Catherine McKnight, Pete Peterson, and Chairman John Nau.

1. Call to Order

The meeting was called to order by Commissioner John Crain at 3:32 p.m. He announced that pursuant to the Governor's March 13, 2020 state of disaster declaration due to the Coronavirus (COVID-19) and March 16, suspension of certain provisions of the Texas Open Meetings Act, the June 16, 2020 meeting of the THC Historic Sites Committee will be held by telephonic conference call, as authorized under Texas Government Code section 551.125. The meeting had been posted to the *Texas Register*, was being held in conformance with the Texas Open Meetings Act, Texas Government Code, Chapter 551 and that notice had been properly posted with the Secretary of State's Office as required.

A. Committee member introductions

Commissioner Crain welcomed all present and conducted roll call.

B. Establish quorum

Commissioner Crain reported that a quorum was present and declared the meeting open.

C. Recognize and/or excuse absences

Absences: Commissioner Crain noted that Commissioner Laurie Limbacher was absent. Commissioner Jim Bruseth moved to excuse the absences. The motion was seconded by Commissioner Monica Burdette. Commissioner Crain called for a vote. Vote to approve was unanimous. Commissioner Limbacher joined the meeting shortly after the motion to approve her absence was approved.

2. Consider approval of the May 13, 2020 Historic Sites Committee meeting minutes

Commissioner Crain asked if anyone had any comments regarding the minutes. Being none, he called for a motion. Motion to approve the May 13, 2020 minutes was made by Commissioner Bruseth and seconded by Commissioner Pete Peterson. Commissioner Crain called for a vote. Vote to approve was unanimous.

3. Consider filing authorization of proposed amendments to TAC, Title 13, Part 2, Chapter 16, section 16.3 related to Addition of Sites to the Texas Historical Commission Historic Sites Program for first publication in the *Texas Register* – (Item 13.2)

Deputy Executive Director of Historic Sites Joseph Bell said that the amended rule 16.3 related to the addition of State Historic Sites includes the defined three-step process and edits requested by the subcommittee. The amendment will be published in the *Texas Register* for 30 days for public comment again. The previous posting expired with no action due to the pandemic closures. Commissioner Crain moved to send forward to the full commission amendments recommending approval to TAC, Title 13, Part 2, Chapter 16, section 16.3 related to Addition of Sites to the Texas Historical Commission Historic Sites Program for first publication in the *Texas Register*. The motion was seconded by Commissioner Pete Peterson. Commissioner Crain called for a vote. Vote to approve was unanimous.

4. Collections Conservation and Preservation at the Historic Sites Division

Bell provide an overview of Collection Conservation and Preservation initiatives. He noted that there are six Historic Sites curatorial staff members. Three are assigned in Austin and three assigned to regional facilities headquartered at Varner-Hogg Plantation, Sam Bell Maxey House, and Star of the Republic Museum. The five curators report to Laura De Normandie, Chief Curator. He noted that while there is in-house expertise at the Historic Sites Austin Collection Facility for Artifact Research (CFAR), staff have also forged a strong working relationship with Texas A&M Conservation Research Lab as well as with private contractors for artifact conservation. Bell continued describing the slides that contained before and after photos of conserved items, both in-house and outsourced.

Bell stated that Historic Sites contracts annually with the Conservation Research Laboratory at Texas A&M to provide needed services. There, they employ various methods of conservation and noted that they are one of the largest Conservation labs in the world. Bell also noted that not only can A&M conserve objects, they also create replicas of objects through conventional hand-casting methods and by 3D imaging. He continued by describing the items shown on the slides stating what the item was and where it came from.

Bell said that curatorial staff have also worked with well-known Texas conservators, one being Alton Bowman. He described the photos of a chess table that suffered terrible water damage during Hurricane Harvey in 2017 that destroyed the inlaid work. Mr. Bowman is a Texas craftsman who specializes in veneer and period finish restoration. He restored all the table's unique inlaid design. The table is now back on display at Fulton Mansion.

Bell noted that Jamie Ross, our Archeological Collections Manager is skilled in the restoration of ceramic vessels. During the Caddo Mounds 2019 disaster all replica Caddo vessels and effigies suffered chips and scratches. After cleaning these objects, Jamie made repairs to each and they are all currently back at the site on view at the temporary visitor center.

Bell continued with photos of the warehouse expansion efforts. He noted that with the transfer of Texas Parks and Wildlife sites to THC meant that a significant volume of archeological, historic furnishings, and archival collections had to come to our Austin facility. Staff enhanced the facility's capacity to preserve our state collections by adding compact shelving for archival collections; vertical art racks; and modular shelving. He further noted that the new shelves are filling up, and it is estimated that we will reach capacity by mid-Spring 2022.

Bell stated that staff also enhanced the security measures and climate controls, keeping in line with industry standards. He said that space analysis is in progress to consider how other THC facilities, including Star of the Republic Museum and Varner Hogg Plantation's curatorial storage facility may be able to accommodate potential further expansion of collections. Staff is looking at regional facilities to address our future needs. We are also looking at space needs as we renew the lease at the Austin facility.

5. French Legation Business Planning

Bell noted that two staff members have been assigned to the French Legation. Cynthia Evans is the Site Manager and Arturo Estrada is the Maintenance Supervisor. He said that there has been over \$355,000 awarded in grants for the property to address upgrades. A large portion of the grant monies received was from the City of Austin to assist in expansion of, and renovation to, the visitor center. Bell continued noting that the slide illustrating the addition to the 1979 visitor center is now underway. He noted that Glenn Reed will be detailing the overall project underway in his facilities report.

Bell explained that staff is currently working to publish a Request for Proposals for vendor services, noting that the objective is to select a vendor to partner with THC in the operation of ticketing, retail, food service, and catering to events and rentals on the grounds. He said that this project is to be coordinated with the Historic Sites Marketing, Promotion, and Merchandizing Subcommittee.

Bell concluded noting that the in-house interpretive and program development is underway. Exhibit panels are being created and programs developed to include an Ambassador-in-Residence, temporary exhibits, performing arts, community events as well as school curriculum. He said that the site is scheduled to open to the public prior to January 2021.

6. Charles and Mary Ann Goodnight Ranch State Historic Site Transition and Operational Plan Update

Bell said that the Goodnight Ranch is now a State Historic Site. The official name is *Charles and Mary Ann Goodnight Ranch State Historic Site*. The Historic Sites Staff met with the Armstrong County Museum board in February to discuss and detail the site's transfer and operating agreement. The operating agreement has been finalized, and the property transferred to THC on June 1. Bell noted that through conversations with the Armstrong County Museum board it was agreed to name the site Charles and Mary Ann Goodnight Ranch State Historic Site, as it provides an opportunity to highlight Mary Ann's contribution to Texas history. Bell concluded noting that THC has one staff person on site as of June 1. Karli Fields was hired as the office manager, and she will be supported with two staff members provided through the operating agreement and funded by the Armstrong County Museum, Inc. until September of 2021. At that time, it is hoped that THC will have the FTEs to bring additional state staff on-board.

7. San Jacinto Reflection Pool Report

Bell said that Texas Parks and Wildlife Department (TPWD) has completed the engineering analysis on the San Jacinto reflecting pool. He noted that the pool is deteriorated, leaking, and failing in many areas. The TPWD report details several design approaches and alternatives. They include:

- Restoring the existing reflecting pool as configured.
- Restoring the 1939 pool design, which is smaller
- Removing the reflecting pool and restoring the battleground landscape.

Bell noted that the report also addressed the need for water filtration and change out with upgrades needed to the design and equipment. There was a question about what could be done within the regulations for historic structures. Chairman John Nau suggested that filling the pool in rather than removing it could be a feasible solution. He further noted that the report provides costs for the project ranging from \$6M to \$12M. Historic sites staff would recommend restoring the 1939 pool and integrating the needed water quality design needs at a cost of \$9.6M. This is another project to be further discussed and reviewed with the Historic Sites Facilities and Maintenance Subcommittee.

8. Historic Sites Facilities Report

Bell introduced Glenn Reed, Chief Architect, to provide the facilities report. Reed said that at Sabine Pass Battleground the proposed seawall repair project is continuing to make its way through FEMA's review process. They have been unable to provide any indication as to when they might make a determination.

Reed said that the Levi Jordan Plantation site development is proceeding or nearing completion on several fronts that include new electrical service to the site, the reconstructed front porch at the plantation house, and the Visitor Center Complex that will include an archeology lab, learning center, and staff residence. The

design phase for the main museum project will resume following the formation of the African American advisory group.

Reed continued saying that the renovation of the Nimitz Museum was completed in February, and included a relocated and enlarged exhibit gallery, lobby and restrooms. He explained that the slides show before and after views of the lobby. The space is relatively small, so the new reception desk was designed to be more compact in order to provide a larger area for visitors.

At the 1841 French Legation, Reed noted that the substantial completion inspection of this building was conducted that very morning. He described the slide images showing the new ramp that was constructed to allow all visitors to enter through the front door. The ramp is built at a gentle slope so that no handrails are required, helping to preserve the appearance of the building. He also noted that for the roof, staff had removed the paint as well as some non-original brick from the chimney to bring it back to its 1841 height. He continued by noting that the kitchen had been reconstructed by the Daughters of the Republic of Texas (DRT) in 1967. In 1974, the DRT also reconstructed the Carriage House. Reed said that staff have faced a persistent interpretive challenge at this site because nearly everyone assumes that all three buildings are original. In order to correct this impression, the two non-historic buildings have been repainted in a subtle gray to differentiate them from the historic Legation House. He continued noting that the construction of the addition to the Visitor Center is underway. The existing portion of the building will house staff offices upstairs and a visitor reception space downstairs combining an orientation gallery with retail and dining space. The addition, which is 1,100 SF, will contain accessible restrooms, a catering kitchen, program storage, and a maintenance office.

Reed said that TXDOT had completed the parking lot, sidewalk, and crosswalk project at San Felipe de Austin. The purpose of the project was to provide a safe way for visitors to move between the visitor center on the east side of the highway and the archeological site on the west side. The existing parking lot at the west side was expanded, and a new sidewalk leads to a new crosswalk at the corner of Second Street.

Reed described the next slides showing images of our Villa de Austin project as earthwork and utility installation are underway, with construction of the concrete foundations scheduled for early July. He also noted that the off-site construction of the six buildings that are included in the project continues. Vendors in Texas, Virginia, and Pennsylvania are fabricating and test-fitting these structures, which will then be disassembled, trucked to the site, and reassembled on their foundations. He said that overall project completion is scheduled by the end of the year.

Reed said that at Caddo Mounds, staff is working with Richter Architects to design new visitor facilities to replace the building that was destroyed by a tornado in April 2019. He said that this will be a two-phase project consisting of a new Visitor Center and exhibit in the same location as the previous building in Phase 1. He noted that Phase 2, will be an Education and Activity Center where visitors can learn about continuing and contemporary Caddo culture, including music, dance, and crafts. He said that Phase 1 will be funded by an existing legislative appropriation, and that Phase 2 will be funded by a capital campaign managed by the Friends of THC.

Reed continued stating that the detailed assessment of the building foundation was recently completed at the Varner-Hogg Plantation House and staff is now developing a scope of work for a targeted preservation project to address the most urgent needs of the building.

In conclusion, Reed said that at the Magoffin Home in El Paso, an architect has been hired to assess deterioration issues with the adobe and stucco on the Home, as well as structural issues on the Visitor Center. The design phase for this project is just getting underway.

9. Deputy Executive Director of Historic Sites update

Bell said that with the Historic Sites now open to the public, site staff are following Open Texas operational procedures that are in place as well as following the Governor's office and CDC guidelines. Staff are focused on providing a safe and enjoyable learning environment. He noted some events and activities around the state.

- Movie Night at Varner-Hogg Plantation SHS – Saturday June 6, Varner-Hogg Plantation hosted a movie night following CDC social distancing requirement. Reserved circles were layout on the grounds with lanterns and bugspray provided. It was well received by the community eager to venture out.
- Fulton Mansion has its Music at the Mansion. It was live-streamed. There was 140 people in attendance.
- Sam Bell Maxey is providing playdate kits for children at a nominal cost and Eisenhower Birthplace offering a virtual summer camp.

Personal Protection Equipment has been ordered and delivered to all the sites. A second round of supplies orders have been placed to address future needs. Staff are monitoring usage and if needed future orders will be placed.

Bell noted that at the National Museum of the Pacific War, the Admiral Nimitz Gallery open to the public in February. The gallery was reconfigured and completely redesigned. He noted that the slide images showcase the new gallery entrance and exhibit interactives but noted that many are not in use to address pandemic concerns. Bell also noted that the National Museum of Pacific War was listed as one of the top 10 history museums in the nation by USA Today. It ranked number 5.

Bell stated that to address the retail development needs at the historic sites and develop an online store, two seasoned retail professionals have been contracted with to provide staff support. Michelle Burton and Elisa Lewis will be working with Shelley Wong to address the following needs:

- Update the HS Retail Plan and system upgrades to the POS
- Online store plan of action
- HS Merchandising Plan
- HS Product Development Plan
- Merchandise, display, fixtures, and layout plans of new stores with each site's point persons:
 - Mission Dolores
 - Charles and Mary Ann Goodnight Ranch

Part of the retail development plan is to engage Commissioner Renee Dutia in discussions with our partner organizations, the Admiral Nimitz Foundation, Armstrong County Museum, City of Port Isabel, and San Jacinto Museum Association.

Bell stated that at the Kreische Brewery, Twisted X Brewery in Dripping Springs has been analyzing the brewery remains and have formulated a beer they feel is close to the original brewed on site. They have launched the beer earlier this year and have it available in some local stores.

Bell concluded by noting items coming up for approval at the full Commission.

- Collections Management Policy

- Contract amendments for Richter Architect will be ratified to address project needs at Levi Jordan Planation. (Exhibit design, land surveying, and capital campaign planning)
- Donation of a Live Oak to Washington-on-the-Brazos by the Texas Mayflower Society, Houston Colony and a bronze plaque to celebrate the 400-year anniversary of the Mayflower's landing in American in 1620 and the many descendants of the ship that were part of Texas history. Bell said that the donated tree and plaque will be installed near Independence Hall. Bell noted that their membership are also members of the Descendants of the Signers of the Texas Declaration of Independence group.
- Eastern Texas Transmission Easement

10. Adjournment

At 4:06 pm Commissioner Crain asked for any other business to bring before the committee. There being none he stated without objection that the Historic Sites Committee meeting was adjourned.

Quarterly Report

Historic Sites Division
June–September 2020

OPERATIONS

Historic sites staff have been responsive and agile in following directives regarding masks and group size at sites, which have been open for business since May 1. Several sites have had temporary closures due to staff exposure to COVID-19, with most closures lasting two weeks.

Onsite programming has been successfully modified with self-facilitated touring opportunities and application of social distancing with group restrictions. Sites have increased digital engagement through social media postings and livestreams as well as webinars that have had a very positive response. These efforts have not only kept existing audiences engaged, but expanded sites' audiences as well. In July, site educators began working with the agency's Youth Education Specialist to develop virtual field trip resources for schools and home educators, which will be available this fall on the agency's Learning Resources webpage.

Work is underway at San Jacinto Battleground to finalize the easement agreements with several companies. Staff continue to work with the Battleship Texas Foundation on the ship's relocation.

A San Jacinto strategic business plan has been written detailing the needs to strengthen the site's partnership and grow a stronger public-private enterprise.

The dedication of the Charles and Mary Ann Goodnight Ranch SHS occurred August 29. It was well attended and coordinated with the Armstrong County Museum's Goodnight Under the Stars event.

FRIENDS GROUPS

The Community Partnerships Program Coordinator continues to serve as a resource for Friends groups, even as communication has moved almost completely online. Friends groups continue to request assistance with board development via Zoom meetings. Since June, staff has conducted two board orientation

meetings as they brought on new members to better understand the terms of the THC-MOA and the Friends of THC and THC agreements. Staff also facilitated an orientation and strategic planning meetings online with new groups who wished to create a new board-committee structure.

In July, staff worked with the Friends of the THC to co-present an online two-day development seminar. Another is planned for November. In September, staff also conducted a webinar with the Friends of the THC called "Together in the Sandbox: Board and Staff Relationships."

The monthly e-newsletter, "First Friday News for Friends" was reformatted in the THC's e-newsletter format. It allows for more standardized imagery and iconography, and gives a cleaner, more professional appearance.

The 2021 Friends Alliance Awards by the Friends of the THC board were awarded in August. Awardees were notified to be recognized at a public ceremony during the Real Places virtual conference in February.

CONSTRUCTION PROJECTS

Caddo Mounds: The Caddo Mounds Cultural Center Complex project is in the Design Development phase, with the Architect and the Construction Manager At-Risk working as a team to develop a quality project within the available budget.

French Legation: The preservation of the 1841 Legation building is complete. The visitors center renovation and addition project is 85 percent complete as of September 1. Overall completion is scheduled for November.

Levi Jordan Plantation: The learning center complex project is in the bidding/pricing phase with the design/build firm. Groundbreaking is expected before the end of the year. The architectural and exhibit design work for the museum project resumed in August, after two years on hold. The design team is actively

collaborating with the recently formed African American Advisory Group.

Landmark Inn: A Request for Qualifications (RFQ) has been posted to hire an engineer to design repairs to the dam.

San Felipe de Austin: The interpretive evocations project, known as Villa de Austin, is scheduled for completion by the end of 2020. Several of the log buildings are now standing on site, and the trail network is nearing completion.

Varner-Hogg Plantation: An RFQ has been posted to hire an engineer to design repairs to the foundation of the plantation house and kitchen buildings, as well as other needed exterior preservation work.

INTERPRETATION

The Mission Dolores permanent exhibit has moved into the Design Development Phase, and the HSD team is working through editing.

A new Interpretive Master Plan for Fulton Mansion is proceeding. The contract team has submitted its Preliminary Evaluation Report. Plans are now underway to determine the best possible method of having a local stakeholder meeting.

The Caddo Mounds exhibit fabrication and installation solicitation has been completed, with participation by Chris Frison, of D/G Studios, the original designer of the Caddo Mounds exhibit. The company has not been announced.

The Star of the Republic/Washington-on-the-Brazos major exhibit and interpretative redesign contract has been concluded and the firm notified. It is with Design and Production Inc in partnership with Gallagher and Associates. The primary resources and collections files have been sent to the selected firm. The scope for Work Authorization I is being detailed with a project schedule.

The Landmark Inn TEKS-aligned curriculum project has proceeded on schedule, with staff having reviewed and returned edits on all the grade ranges to the contractor. The final completed curriculum content will be returned to HSD around October 1 for review.

The French Legation outdoor orientation and interpretation panels have had their design and content completed and are in fabrication as of September 15.

In-house content development and design of the opening exhibit for installation within the Legation house has begun.

COLLECTIONS

The recent site transfers have increased archival holdings at the Curatorial Facility for Artifact Research (CFAR) by 50 percent and 3D collection's space needs by 30 percent. In early August, Austin collections staff coordinated the transfer of all oversized historic furnishings from TPWD.

CFAR collections staff continue to manage the flow of incoming records by inventorying, sorting, and rehousing. The new compact archives shelving is filling up. The CFAR resource library is in the process of being reorganized to accommodate influx. A facility report, *Curatorial Facility for Artifact Research: Now, the Future and Options* was submitted in May. The report quantified concerns triggered by upcoming lease end and growing capacity issues.

Austin curatorial staff worked with Re:Discovery, to successfully migrate TPWD's Museum Collections module. NMPW's migration to THC's cloud triggers license issues because of the need to make that collection accessible to the large NMPW staff.

During the last three months, the HSD curatorial team worked with Austin HSD interpreters and site staff to make Mission Dolores and other historic and archeological collections available to the public. This summer, this support took form through exhibit development and completion (Mission Dolores, Star of the Republic Museum), media material (Sam Rayburn House) and collaborations with site interpreters on background research for tours based on individual site history and collections. Archeology collections and curatorial staff have conducted outreach at Rice University for two separate classes in Museum Studies and Anthropology Departments. Since mid-summer, collections staff have been developing a public portal to view curated collections information and images. Digitization and transcription efforts continue to be a priority for collections staff. A second NEH grant application was submitted in August.

HISTORIC SITES - VISITATION / OUTREACH - FY2020

	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	TOTAL
Acton													0
Caddo Mounds	0	0	1	3	190	341	320	22	219	329	327	318	2,070
Casa Navarro	137	235	1,382	369	359	336	130	0	0	0	20	0	2,968
Confederate Reunion Grounds	1,013	944	67	308	52	118	71	0	110	152	101	89	3,025
Eisenhower Birthplace	705	1,134	683	853	680	686	726	117	901	1,133	839	837	9,294
Fannin Battleground	553	87	282	177	199	243	180	3	172	228	153	167	2,444
Fanthorp Inn	177	167	410	62	77	107	15	0	0	35	16	55	1,121
Fort Griffin	614	1,763	1,425	15,283	412	444	637	0	149	579	765	570	22,641
Fort Lancaster	136	1,003	293	1,396	190	121	1,779	0	78	70	163	81	5,310
Fort McKavett	243	1,582	360	11,809	887	274	270	6	333	559	540	290	17,153
French Legation	0	0	0	0	0	0	0	0	0	0	0	0	0
Fulton Mansion	1,387	1,428	725	995	2,587	1,720	1,212	0	504	678	171	380	11,787
Goodnight Ranch										180	187	836	1,203
Landmark Inn	862	567	854	559	718	681	495	40	581	517	375	391	6,640
Levi Jordan	0	0	0	0	0	0	0	0	0	0	0	0	0
Lipantitlan	0	0	0	0	0	0	0	0	0	0	0	0	0
Magoffin Home	820	808	1,194	1,070	335	540	317	0	23	78	44	66	5,295
Mission Dolores	218	696	269	500	143	102	61	0	0	31	24	22	2,066
Kreische Brewery/Monument Hill	1,329	1,255	1,408	2,809	1,026	1,337	1,567	150	1,756	1,423	1,180	1,230	16,470
Ntl Museum of the Pacific	6,721	9,685	9,060	9,928	6,884	9,825	9,171	0	164	3,873	5,206	4,593	75,110
Port Isabel Lighthouse	2,660	2,976	2,575	3,010	3,982	5,596	0	0	0	78	75	0	20,952
Sabine Pass Battleground	1,381	2,562	2,611	1,594	1,097	950	1,606	345	3,803	2,692	2,033	1,378	22,052
Sam Bell Maxey	135	350	86	229	72	78	129	0	57	85	110	74	1,405
Sam Rayburn House	340	103	75	102	159	222	68	3	54	52	26	20	1,224
San Felipe de Austin	1,069	2,326	2,109	995	630	2,329	1,153	2	459	364	151	296	11,883
San Jacinto Battleground	11,446	14,232	7,402	4,042	23,575	11,556	13,413	0	20,490	15,295	32,553	15,177	169,181
San Jacinto Monument	5,221	6,973	11,572	14,071	14,678	7,420	6,869	0	0	1,521	2,019	2,202	72,546
Starr Family Home	55	43	122	27	25	43	23	0	11	37	29	13	428
Varner-Hogg Plantation	274	2,226	979	198	354	520	700	125	512	303	234	137	6,562
Washington-on-the-Brazos Complex*	3,611	6,471	5,829	3,128	3,274	11,184	15,049	4,150	7,285	4,716	5,727	4,634	75,058
Monthly totals	41,107	59,616	51,773	73,517	62,585	56,773	55,961	4,963	37,661	35,008	53,068	33,856	565,888
Quarterly totals			152,496			192,875			98,585			121,932	

* The WOB Complex consists of Washington-on-the-Brazos, Star of the Republic Museum, Independence Hall, and Barrington Plantation.

Caddo Mounds: Closed
Fulton Mansion: Closed

December
Fulton Mansion: Re-opened to the public in December

January
Caddo Mounds: Re-opened to the public in January

Starr Family Home: Closed early due to inclement weather.

Landmark Inn: Closed half day on 1/18/2020 due to staffing issues.

February
 Errors in counting car counter visitation were discovered and corrected.
 Several sites were delayed or closed early due to inclement weather.

March
Starr Family Home close early one day due to severe weather warning (tornado).

MARCH: All sites closed until further notice by Governor Abbott.

UPDATE: Sites given the OK to open, effective May 1, 2020. Per THC leadership, sites opened on May 18 at 25% capacity with grounds only access. Few indoor amenities will be available. Most restrooms facilities are remaining closed.
Experiencing individual site closures due to staff exposure.

Still experiencing intermittent site closures due to staff exposure to COVID-19 - Coronavirus.

Change made in reporting beginning in June. Total number now includes electronic outreach made from the sites.

JULY - Fulton Mansion closed 1 day due to impending Hurricane Hanna arrival.

TEXAS HISTORICAL COMMISSION

Item 6.5A
Texas Historical Commission
Quarterly Meeting
October 27, 2020

Consider adoption of amendments to TAC, Title 13, Part 2, Chapter 16, section 16.3 related to Addition of Sites to the Texas Historical Commission Historic Sites Program without changes to the text as published in the July 24, 2000 issue of the *Texas Register*, 45 TexReg (5082-5084)

Background:

The Texas Historical Commission proposed substantive updates to Rule 16.3 related to Historic Sites. The revisions in this rule are needed in order to implement necessary updates, additions and changes to more precisely reflect the procedures of the Historic Sites Division. A subcommittee of commissioners was formed, and their feedback has been incorporated.

There was no public comment received during the posting period.

Suggested motion:

Move to approve adoption of amendments to TAC, Title 13, Part 2, Chapter 16, section 16.3 related to Addition of Sites to the Texas Historical Commission Historic Sites Program without changes to the text as published in the July 24, 2020 issue of the *Texas Register*

TEXAS HISTORICAL COMMISSION

Item 13.2
Texas Historical Commission
Quarterly Meeting
October 28, 2020

Consider approval for the deaccessioning of objects from Barrington Plantation, Fulton Mansion, the National Museum of the Pacific War, Sam Rayburn House, Varner-Hogg Plantation, and Washington on the Brazos State Historic Sites.

Background

Deaccessioning is a tool used for defining and refining the scope and quality of collections that have grown over the years. Over the course of the last three months, Historic Sites Division (HSD) curatorial staff have selected and prepared certain objects for deaccession from Barrington Plantation, Fulton Mansion, the National Museum of the Pacific War, Sam Rayburn House, Varner-Hogg Plantation, and Washington on the Brazos State Historic Sites.

Collections objects from these six sites are listed on the attached spreadsheets and are proposed for deaccession due to the following circumstances:

- they are outside of the site's period of significance and therefore incompatible with site and agency missions
- they are not site-associated and therefore lack the provenance that qualifies them for permanent collections status
- they are deteriorated beyond usefulness
- they were mis-accessioned, and their status can only be corrected through the deaccessioning process
- they are not of sufficient quality to serve the site's mission
- they are requested to be returned to the original donor

Suggested Motion

Move to approve the deaccessioning of objects from Barrington Plantation, Fulton Mansion, the National Museum of the Pacific War, Sam Rayburn House, Varner-Hogg Plantation, and Washington on the Brazos State Historic Sites as proposed on the attached lists.

Proposed Deaccessions

October 2020

Fulton Mansion State Historic Site

Total Deaccessions: 73

The (71) objects of this group being proposed for deaccession are props, replicas or reproductions purchased or donated to TPWD. These items were accessioned into the collection by TPWD as permanent collection objects. Current THC collections policy excludes such non-site-associated objects from the permanent collection and thus recommends that all these items be transferred to the Education Collection.

1984.55.1 BOOK	1999.203.8 MUSIC, SHEET
2001.27.1 BOOKLET	1999.203.9 MUSIC, SHEET
2001.27.2 STEREOGRAPH	1999.203.10 MUSIC, SHEET
2001.27.3 STEREOGRAPH	1999.203.11 MUSIC, SHEET
2001.27.4 STEREOGRAPH	1999.203.12 MUSIC, SHEET
2001.27.5 STEREOGRAPH	1999.203.13 MUSIC, SHEET
2001.27.6 STEREOGRAPH	1999.203.14 MUSIC, SHEET
1982.14.1 DESK	1986.44.1 MAP
1982.14.2 WARDROBE	1986.44.2 PRINT
1982.14.3 SHELF	1986.44.3 LETTER
1982.14.4 SHELF	1986.44.4 MAGAZINE
1982.14.5 BRACKET	1986.44.5 MAGAZINE
1982.30.1 DESK, DROP FRONT	1986.44.6 MAGAZINE
1982.32.1 TABLE, OCCASIONAL	1986.44.7 MAGAZINE
1984.14.1 NAPKIN	1986.44.8 MAGAZINE
1984.14.2 NAPKIN	1986.44.9 MAGAZINE
1984.14.3 NAPKIN	1986.44.10 MAGAZINE
1984.14.4 NAPKIN	1986.44.11 MAGAZINE
1984.14.5 NAPKIN	1996.39.1 PHOTOGRAPH, CABINET
1984.14.6 NAPKIN	1996.42.1 PRINT, PHOTOGRAPHIC
1984.14.7 NAPKIN	1996.42.2 PRINT, PHOTOGRAPHIC
1984.7.1 DOILY	1996.42.3 PRINT, PHOTOGRAPHIC
1984.7.2 DOILY	1989.120.1 CARD, GREETING
1984.7.3 TABLE COVER	1989.120.2 CARD, GREETING
1984.7.4 TABLE COVER	1987.21.1 KEY
1984.7.5 DOILY	1987.21.2 KEY
1984.7.6 THROW, TABLE	1987.21.3 KEY
1984.7.7 DOILY	1987.21.4 KEY
1984.7.8 DOILY	1987.21.5 KEY
1984.7.9 DOILY	1987.21.6 CARD, GREETING
1999.203.2 BOOK	1986.42.1 CARD, GREETING
1999.203.3 MUSIC, SHEET	1986.42.2 CARD, GREETING
1999.203.4 MUSIC, SHEET	1986.42.3 MAGAZINE
1999.203.5 MUSIC, SHEET	1996.63.1 CARD, TRADE
1999.203.6 MUSIC, SHEET	1987.69.5.25 CARD, TRADE
1999.203.7 MUSIC, SHEET	

This (1) object has been confirmed missing. The inventory will be updated.

1999.203.1 BOOK

This (1) object number is a duplicate number. Collections staff recommends removing the mis numbered entry from the database.

1987.71.9 dup PRINT, PHOTOGRAPHIC

Proposed Deaccessions

October 2020

National Museum of the Pacific War State Historic Site

Total Deaccessions: 102

The (99) objects of this group being proposed for deaccession are props, replicas or reproductions purchased or donated to TPWD. These items were accessioned into the collection by TPWD as permanent collection objects. Current THC collections policy excludes such non-site-associated objects from the permanent collection and thus recommends that all these items be transferred to the Education Collection.

2005.840.001	75 mm M48 shells	2005.862.001	curriculum book
2005.840.002	75 mm M48 shells	2005.856.001	student drill guide
2005.840.003	75 mm M48 shells	2005.746.001	rocket, bazooka
2005.845.001	ammo box for 50 cal. water cooled MG	2005.720.001	pouch, fuse w/ fuses - lt. brown leather
2005.740.001	projectile AP M70 w/ tracer	2005.767.001	casing, 40 mm - SPDN
2005.871.001	flashlight (just rite flashlight)	2005.738.001	handle, cocking
2005.894.001	transformer - CW 30691, gray	2005.768.001	casing, 40 mm MK1
2005.886.001	Battery, Solar XLMJ W6 - 2	2005.707.001	Rnd wheel - wood
2005.893.001	Transformer "Thordarson"	2005.708.001	Rnd wheel - wood
2005.889.001	transformer (wrapped in insulation)	2005.770.001	casing, 40 mm MK2
2005.888.001	transformer	2005.772.001	casing, 40 mm
2005.890.001	Transformer / coil (STANCOR)	2005.766.001	casing, 40 MM
2005.726.001	pouch, fuse w/ fuses - lt. brown leather	2005.769.001	casing, 40 mm MK2
2005.728.001	pouch, fuse w/ fuses - lt. brown leather	2005.756.001	casing
2005.748.001	Jap power unit	2005.765.001	casing, 40 mm M25
2005.885.001	transformer A 2259	2005.814.001	Japanese box
2005.714.001	Stabilizer (C101992)	2005.716.001	case, tank sight
2005.723.001	pouch, tool - leather	2005.744.002	shell
2005.715.001	case, carry - M14	2005.867.001	folder/ envelope
2005.747.001	canister, mortar 60 mm	2005.727.001	compass mount & misc. aircraft parts
2005.749.001	headset	2005.753.001	phonograph
2005.743.001	cartridge	2005.739.001	signal light, ship
2005.775.001	gun sights	2005.773.001	Object is unknown
2005.775.002	gun sights	2005.850.001	exploded artillery shell
2005.754.001	casing, howitzer	2005.848.001	M II A 4 rifle grenade
2005.755.001	casing	2005.789.001	alternator, Japanese
2005.879.001	USN siren/ speaker (Dr. No. Call 2667)	2005.873.001	medicine vial
2005.887.001	Gray transformer	2005.717.001	Mount Telescope M3A1
2005.875.001	belt	2005.832.001	inclinometer
2005.874.001	belt	2005.872.001	ante - aircraft sight
2005.877.001	belt	2005.878.001	cartridge pouch
2005.897.001	Brass dial from instrument	2005.880.001	binoculars with case
2005.897.002	Brass dial from instrument	2005.882.001	box w/canvas cover
2005.884.001	9V GE synchro capacitor battery	2005.709.001	frog
2005.881.001	Omni bus APX 43718	2005.709.002	frog
2005.794.001	megaphone	2005.709.003	frog
2005.760.001	casing, 40 mm - SPDN	2005.687.001	buttstock, detachable
2005.771.001	casing, 40 mm	2005.729.001	mount, gun
2005.892.001	transformer / coil 104 D 29435	2005.703.001	parachute flare
2005.735.001	Shroud, Type 97 for MG	2005.692.001	bomb arming vane
2005.865.001	power supply instruction book	2005.693.001	hand grenade
2005.866.001	manila folder	2005.694.001	round (bullet part)
2005.854.001	book "Weekly time book"	2000.759.001	casing, 40 mm - SPDN

2005.741.001	mortar shell, practice 60 mm	2005.798.001	radio receiver
2005.869.001	transmitter lid	2005.736.001	3-inch AA MK 27 - ammo
2005.868.001	transmitter lid	2005.750.001	ammo box/ (aircraft)
2005.732.001	block, breech	2005.761.001	tube, vacuum (U. S. N. CRC-5FP7 CRT
2005.713.001	Radio Recor USN	Cathode-Ray Tube)	
2005.710.002	part of 30 cal. machine gun	2005.762.001	tube, vacuum
2005.710.003	part of 30 cal. machine gun	2005.763.001	tube, vacuum

These (3) objects were requested to be returned by their original donor. Collections staff recommend deaccession and return.

2000.703.002	USS NIMITZ (CVN 68) Plaque
2000.703.003	USS NIMITZ (CVN 68) Plaque
2000.703.006	50 STAR flag

Proposed Deaccessions

October 2020

Sam Rayburn House State Historic Site

Total Deaccessions: 15

The (3) objects are being proposed for deaccession due to deterioration beyond repair or usefulness. Collections staff recommend appropriate disposal.

FIC SRHM 2011.1.4 FRAME, PICTURE
FIC SRHM 2011.1.5 FRAME, PICTURE
FIC SRHM 2011.1.10 RACK

These (12) objects have been determined to be non-site associated, redundant, or not useful to the mission. Collections staff recommend transfer to another site for education use or appropriate disposal.

FIC SRHM 2011.1.18 HOSE, SHOWER
FIC SRHM 2011.1.20 DOWEL
FIC SRHM 2011.1.21 HOSE, ENEMA
R72.56a SLAT, BED
R72.56b SLAT, BED
R72.56c SLAT, BED
R72.56d SLAT, BED
R72.56e SLAT, BED
R72.56f SLAT, BED
R72.56g SLAT, BED
R72.56h SLAT, BED
R72.56i SLAT, BED

Proposed Deaccessions

October 2020

Varner-Hogg Plantation State Historic Site

Total Deaccessions: 3

This (1) object is deteriorated beyond repair. Collections staff recommend appropriate disposal.

1975.39.1916 CABINET

This (1) object has been confirmed missing. The inventory will be updated.

1975.39.408 BOX, JEWELRY

This (1) object number does not exist. It was numbered twice in error. Collections staff recommends removing the mis numbered entry from the database.

1975.39.1823.2 PRINT, PHOTOGRAPHIC

Proposed Deaccessions

October 2020

Washington-on-the Brazos State Historic Site

Total Deaccessions: 199

The (189) objects of this group being proposed for deaccession are props, replicas or reproductions purchased or donated to TPWD. These items were accessioned into the collection by TPWD as permanent collection objects. Current THC collections policy excludes such non-site-associated objects from the permanent collection and thus recommends that all these items be transferred to the Education Collection.

1976.1.36.1	CHAIR	1976.1.429*	TABLE
1976.1.266*	CHAIR, ROCKING	1976.1.633	BOWL
1976.1.336	CHAIR	1976.1.532	TUB
1976.1.337	CHAIR	1976.1.107*	QUILT STAND
1976.1.338	CHAIR	1976.1.571	SPINNING WHEEL
1976.1.339	CHAIR	1976.1.151*	SEWING TABLE
1976.1.340	CHAIR	1976.1.133	SPINNING WHEEL
1976.1.341	CHAIR	1976.1.69	PINCUSHION
1976.1.365	CHAIR	1976.1.132	BLANKET
1976.1.386*	CHAIR, RECLINING	1976.1.285	BLANKET
1976.1.427*	CHAIR	1976.1.295	PETTICOAT
1976.1.462	CHAIR	1976.1.670	CORSET
1976.1.596	CHAIR	1976.1.14	DOILY
1976.1.663*	CHAIR	1976.1.15	DOILY
1976.1.664*	CHAIR	1976.1.97	TABLE RUNNER
1976.1.666*	CHAIR	1976.1.360	TABLE RUNNER
1976.1.667*	CHAIR	1976.1.123*	COVERLETTE
1976.1.56+	RUG	1976.1.124	COVERLETTE
1976.1.90	RUG	1976.1.171	COVERLETTE
1976.1.57	RUG	1976.1.176	BEDSPREAD
1976.1.419	RUG	1976.1.269*	DESK
1976.1.91	RUG	1976.1.569	CROCK
1976.1.335	RUG	1976.1.287*	YARN WINDER
1976.1.598	RUG	1976.1.69	PINCUSHION
1976.1.599	RUG	1976.1.132	BLANKET
1976.1.600	RUG	1976.1.284	PILLOW
2976.1.58	RUG	1976.1.285	BLANKET
1976.1.162	RUG	1976.1.295	PETTICOAT
1976.1.227	RUG	1976.1.172	COMFORTER
1976.1.613	LIGHTNING ROD	1976.1.283	PILLOW
1976.1.615	SCYTHE	1976.1.330	COMFORTER
1976.1.525A, B	BUTTER CHURN	1976.1.167	TAPE LOOM*
1976.1.526	BUTTER CHURN	1976.1.401	INSTRUMENT CASE (MEDICAL)
1976.1.623	BELL	1976.1.105	KEROSENE LAMP
1976.1.469	FLOUR BIN	1976.1.239	OIL LAMP
1976.1.614	OX YOKE	1976.1.496	SCONCE
1976.1.576*	BOBBIN WINDER	1976.1.497	SCONCE
1976.1.296	WASHSTAND	1976.1.644	MALLETT
1976.1.3	TABLE	1976.1.503	COFFEE ROASTER
1976.1.140	SEWING TABLE	1976.1.563	CIGAR MOLD*
1976.1.575	CLOCK REEL	1976.1.611	CROCK
1976.1.559*	SHOE LAST	1976.1.684	MEAT RACK
1976.1.75*	COMMODE	1976.1.417	SCALE

1976.1.543	STORAGE BASKET	2012.40.39	CUP
1976.1.544	STORAGE BASKET	2012.40.52	SCREWDRIVER
1976.1.545	STORAGE BASKET	2012.41.3	CANTEEN
2012.39.11	WOODEN BOX	2012.41.4	CANTEEN
2012.39.13	WOODEN BOX	2012.41.13	COAT, FROCK
1976.1.284	PILLOW	2012.42.1	CANDLESTICK
2012.39.7	STORAGE BOX	2012.42.2	CUP, TRAVELING
1976.1.6	TABLE	2012.42.9	BUCKET
1976.1.478	LANTERN, CANDLE	2012.42.13	TRUNK
1989.159.3	BENCH	2012.42.14	BLANKET
1989.124.1	CHAIR	2012.42.15	TRUNK
1989.124.2.R	CHAIR	2012.43.2	BOOK
1989.124.3.R	CHAIR	2012.43.3	JUG
1989.124.4.R	CHAIR	2013.2.1	MUG
1989.124.5.R	CHAIR	2013.2.2	JUG
1989.124.6.R	CHAIR	2013.2.3	JUG
1989.124.7.R	CHAIR	2013.2.4	MUG
1989.124.8.R	CHAIR	2013.2.6	INKWELL
1989.124.9.R	CHAIR	2013.2.11	INKWELL
1989.124.10.R	CHAIR	2013.2.12	BOTTLE
1989.124.11.R	CHAIR	2013.2.19	BOTTLE
1989.124.13.R	CHAIR	2013.2.22	BOTTLE
1989.124.14.R	CHAIR	2013.2.23	TANKARD
1989.124.15.R	CHAIR	2013.2.26	FLASK
2008.154.19	WASHTUB	2013.2.27	FLASK
2010.45.21	CANDLESTICK	2013.2.28	FLASK
2010.45.22	CANDLESTICK	2013.3.1	HAT
2011.32.40	PADLOCK	2013.3.2	HAT
2011.32.41	PADLOCK	2013.3.3	HAT
2011.32.42	PADLOCK	2013.3.4	HAT
2011.32.44	PADLOCK	2013.6.8	POUCH, TOBACCO
2011.32.45	PADLOCK	2013.6.9	SACK
2011.32.46	PADLOCK	2013.7.1	PADLOCK
2012.39.2	TRUNK	2013.7.2	PADLOCK
2012.39.3	TRUNK	2013.12.1	CLOTH, GROUND
2012.39.9	TRUNK	2013.13.2	TRUNK
2012.39.10	TRUNK	2013.13.3	TRUNK
2012.39.12	CRATE	2013.13.9	LANTERN, CANDLE
2012.39.14	CRATE	2013.18.1	SADDLE, RIDING
2012.39.25	BOX, TOBACCO	2013.19.1	SADDLE
2012.40.7	BLANKET	2016.35.2	INKWELL
2012.40.8	BLANKET	WSB.3.2.R	TABLE
2012.40.9	BLANKET	WSB.3.3.R	TABLE
2012.40.10	BLANKET	WSB.3.4.R	BENCH
2012.40.15	DESK, PORTABLE	WSB.3.5.R	BENCH
2012.40.16	DESK, PORTABLE	WSB.3.6.R	CHAIR
2012.40.18	PEN, QUILL	WSB.3.7.R	CHAIR
2012.40.19	PEN, QUILL	WSB.3.9.R	CHAIR
2012.40.20	SANDER	WSB.3.10.R	CHAIR
2012.40.22	INKWELL	WSB.3.16.R	CHAIR
2012.40.36	CASE	WSB.3.17.R	CHAIR
2012.40.38	DIPPER		

These (10) objects are being proposed for deaccession due to deterioration beyond repair or usefulness. Collections staff recommend appropriate disposal.

1976.1.178	CHAIR
1976.1.60	CHAIR
1976.1.311	CHAIR
1976.1.312	CHAIR
1976.1.674	CHAIR
1976.1.567	COAT RACK
1976.1.213	OIL LAMP
1976.1.259	CRADLE
1976.1.103	TABLE
1976.1.306	COMMODE

TEXAS HISTORICAL COMMISSION

Item 13.3

Texas Historical Commission
Quarterly Meeting
October 28, 2020

Consider approval of the Longhorn FY21 Annual Work Plan

Background

As stipulated in the Herd Management Agreement between the Texas Parks & Wildlife Department and the Texas Historical Commission, the Longhorn Herd Manager will provide an annual work plan for the Herd, which is subject to review and approval by the Longhorn Herd Committee. The Committee's approval shall be considered final approval by TPWD. The Committee's approval shall be considered a recommendation for adoption by the THC, and the THC's final approval shall be indicated through a vote of the full commission. The Longhorn Herd Committee has approved the FY21 Annual Work Plan for the Longhorn Herd.

Suggested Motion

Move to approve the Longhorn FY21 Annual Work Plan

Official State of Texas Longhorn Herd

FY2021 Work Plan



Will Craddock, Herd Manager
October 2020

Official State of Texas Longhorn Herd FY2021 Work Plan

This is the FY2021 Work Plan for the Official State of Texas Longhorn Herd (Herd), as called for in the Herd Management Agreement between the Texas Parks & Wildlife Department and the Texas Historical Commission. The Work Plan lays out the objectives, projects and direction for the Herd for FY2021 and looking forward several years.

The state Herd is a very important genetic and historical resource that the Texas Historical Commission and the Texas Parks & Wildlife Department must continue to maintain through both good genetic and operational decisions. This Work Plan outlines important items and projects to keep the Herd operational into the future.

Herd Locations and Current Cattle Numbers

The Herd currently consists of about 280 animals divided between five locations:

Fort Griffin and nearby Lease Property

98 cows and heifers
48 calves
39 steers
6 bulls

San Angelo State Park (approximate numbers)

10 cows
10 yearlings
10 calves
37 steers

Copper Breaks State Park

9 steers

Palo Duro Canyon State Park

3 steers

LBJ State Park

10 steers



Cattle Breeding and Interpretive Herd Management Plan

The Herd is an important repository of unique Texas Longhorn and bovine genetics not duplicated anywhere else in the world. The breeding herd is the heart of the Herd, and its proper management is essential for the long-term success of the Herd.

Currently, four breeding groups are maintained for the Herd at Fort Griffin. A few heifers for replacement animals will be kept from each breeding group, and a few non-productive and undesirable animals will be sold. Heifers kept from one breeding group will be placed in another breeding group with an unrelated bull, before breeding age, or the bull will be changed in that group.

Bulls will still be sourced from (1) the Cattlemen's Texas Longhorn Registry (CTLR), (2) from within the Herd, or (3) from other high-quality sources of historically correct and genetically pure Texas Longhorn cattle. Several young bulls of good historic conformation and good breeding are at Fort Griffin in development for use as herd sires. One will be selected and allowed to breed with a few of the better non-related cows in a continued effort to keep as much Fort Griffin genetics in the Herd as possible. A few Herd sire prospects will continue to be

retained from Herd cows, allowing the further retention of some of the Herd genetics. The Herd staff will be searching for a few high-quality, historically correct sires from reputable well-documented historic sources over the next couple of years to integrate additional historic longhorn genetics into the Herd.

The four breeding groups will be maintained as this will allow better preservation of the Herd genetics by raising young bulls and heifers and moving them to other breeding groups, and to put their genetics back into the Herd by breeding with unrelated Herd cattle. These genetics are important because they are a unique source of longhorn genetics not duplicated anywhere else in the world. They retain all the true-type longhorn characteristics, many of which have been lost to selective breeding in other herds and cannot be duplicated even from other sources of pure longhorn genetics, such as CTLR cattle or Wichita Mountains Wildlife Refuge (WMWR) cattle.



Registrations will continue to be kept current on all animals, with either the Texas Longhorn Breeders Association of America or the CTLR. A project is currently underway to register most of the Herd with the CTLR after DNA testing and inspection by trained inspectors. Private party sales of calves will continue at Fort Griffin, resulting in increased revenue and placement of heifers and bulls with breeders interested in preservation of historic Texas

Longhorn cattle. An electronic Herd book linked with pictures is maintained, which allows herd staff to make better informed management decisions on all members of the Herd.

Movement of most of the breeding herd from San Angelo State Park to Fort Griffin has been completed, with a few animals left to be gathered and sold from San Angelo SP. About 35 steers will remain at San Angelo. This is working well, as records and management is directly overseen by the herd manager. Timely weaning and removal of calves is being practiced, and all cows have gained significant weight. This has served to significantly simplify and improve the breeding herd management.

Donation of cattle to the THC

An offer of donation of 12 head of Texas Longhorn cattle to the THC was recently made by Debbie and Don Davis of Tarpley, Texas, through their Grassfed Livestock Alliance, LLC. It includes 10 cows and 2 bulls. Debbie and Don are members of the Cattlemen's Texas Longhorn Registry, the breed association the Herd staff works with for the Herd. Debbie is also the registrar for the Registry. They have run out of grazing due to extended drought and are having to sell part of their herd. They offered to donate some of their better cattle to the Herd so they would not have to go to the sale.

The cattle they have offered to donate are excellent cattle, all with historic conformation, with well documented pedigrees. They have all been DNA tested for purity and inspected for historical correctness. They would be a great addition to the Herd and are mostly unrelated to any bulls used from the CTLR. These cattle meet the stringent guidelines set forth in the Herd Management Agreement between the Texas Parks & Wildlife Department and the Texas Historical Commission.

The Herd was at a point that we needed to introduce a few unrelated bulls, and this donation will give the Herd a great source for unrelated bulls from both the bulls offered to be donated and the calves that the cows will have in coming months. The Herd typically retains 8-10 heifers annually as replacements for those that are culled or pass away. Using these cows as part of the replacements over the next couple of years allows for the introduction of excellent genetics and for the sale of a few more surplus animals, while not increasing overall herd size or maintenance cost. This is both a very valuable and a needed donation, as well as one of excellent timing for the Herd. It is the recommendation of the Herd Manager that this donation be accepted.

Herd Numbers

The three main and one smaller breeding groups will be maintained with approximately 35 producing cows in each main group and 5-10 producing cows in the smaller group. This will be a total of about 115 to 125 producing cows. Yearling heifers and bulls in development will be about 20-30 head. Herd bulls will number about 5 head. This is a total of about 160 animals in the breeding herd, not counting calves.

The interpretive herd of steers will be maintained at current locations at current numbers, and replacements will continue to be kept so that an even age distribution of steers can be maintained, and all Herd animals will continue to exhibit good historical correctness and good conformation.

It is important to note that these plans for the Herd look forward many years. The plans for numbers in the breeding and interpretive herd looks forward a minimum of 25 years. The genetic management of the Herd looks forward perpetually to ensure the genetic base of the Herd will always remain viable.



Grazing Plan

Rotational grazing will be practiced on all locations to allow forage species to rest and recover. Pastures will continue to be monitored for proper forage management. Brush and cactus control and maintenance will continue as needed at the Fort Griffin pastures. Plans for future controlled burns at Fort Griffin will be integrated into the grazing plans to allow for proper recovery time of pastures. Any additional property acquired for grazing will be evaluated for overall grazing management needs and invasive species control, and plans implemented accordingly.

For the near future, hay needs will be met by purchasing local hay as the price is reasonable and delivery can usually be negotiated at no additional cost.

Looking forward, it would be prudent to look for a 3,500 to 4,000-acre property to acquire to secure long-term grazing for the breeding herd. Grazing lease costs have increased significantly (about 39%) for FY2021, partly due to management decisions by the current lease owner to conserve their property for wildlife as well as grazing, therefore asking more acres to be leased to lower grazing pressure. Costs also increased due to additional grazing needed due to some loss of some grazing at Fort Griffin SHS with archeological conservation projects, and some additional grazing needed to reduce grazing pressure on Fort Griffin pastures.



Cattle Sales and Expenses

Looking forward, THC cattle sales will increase due to more animals available for sale from the entire breeding herd. Over the past nine fiscal years, total cattle sales have averaged about \$30,000 annually. The Herd Manager expects an average of about \$31,000 in cattle sales annually going forward. This may increase as marketing options increase with the sale of more animals. For FY2020, cattle sales were at an exceptional high of \$71,274, due to sale of excess cattle from San Angelo State Park. There are still a few unneeded head of cattle at San Angelo SP, but sales should return to near \$31,000 for FY21. Marketing opportunities should increase with the resolving of COVID-19 and may allow more revenue from cattle sales.

Herd Staff

The new assistant herd manager has been a great addition to herd operations. Mr. Giles Goin has proven himself knowledgeable and effective with herd management tasks, interpretive programming, herd facilities maintenance and repair, and in many other areas. One particular task has been made much more manageable by the new assistant herd manager, which was relocating the part of the breeding and its daily operations from San Angelo SP to Fort Griffin. The new assistant herd manager is a much-appreciated addition to Herd operations.

Interpretive Events and Programs Planned

Longhorn program attendance for all of FY2018 was about 22,302 people that attended a program at a site, park, and through off-site outreach! FY2019 program attendance fell to 12,330 people as the focus that year was on herd management and transitioning much of the Herd from San Angelo State Park to Fort Griffin SHS. With COVID-19 affecting the Herd interpretive schedule severely, program numbers for FY20 were only about 2,317.

Looking forward, as soon as COVID-19 is resolved, the plan is for a redoubled effort toward programs and events. The new assistant herd manager has been a great asset for taking on many longhorn program responsibilities, and the transition of the bulk of the breeding herd from San Angelo is now complete, so there should be adequate time available to work on expanding and developing programs and attendance.

Below is a list of what would typically be planned for off-site and on-site Herd programs for FY2021 and a list of the regularly scheduled on-site Herd programs. These are all dependent on the status of COVID-19 and are all tentative. Some have already been cancelled.

Off-Site Programs

Fort Griffin Barbecue, Albany, September, cancelled

Fort Griffin Living History Association Trail Ride, September, cancelled

Fort Griffin Living History Event, October, cancelled

Fort Belknap Living History Event, October, cancelled

Abilene State Park Living History Event, Buffalo Gap, November

Seymour Texas Independence Day Celebration, Seymour, March 2021

Colorado City State Park Buffalo Soldier and Longhorn Program, March 2021

Doan's Crossing Picnic, April 2021

Fort Concho Cavalry Competition, April 2021

Coleman Living History Event, April 2021

Hardin Simmons University Western Heritage Day, Abilene, April 2021

Fort Richardson Living History Event, Jacksboro, April 2021

Cowboy True Western Art Exhibit, Wichita Falls, May 2021

Fort Griffin Frontier Foods Program, May 2021

Abilene Outdoor Adventures, June 2021

Fort Griffin Artist and Teacher Workshop, June 2021

Fort Griffin Fandangle Longhorn Display and Program, Albany, June 2021

Fort Griffin Fandangle Parade, Albany, June 2021

On-Site Programs

Fort Griffin SHS

- Weekly Horns and Tales Program, March-October
- Monthly Campfire Tales Program, March-October
- Annual Fort Griffin Living History Event, October

San Angelo SP – Regular Longhorn Tours plus school tours and special tours

Palo Duro Canyon SP – Daily Longhorn Program

Copper Breaks SP – Weekly Longhorn Program plus school tours and special tours

LBJ State Park – Longhorn Programs as arranged by the park

Outreach will continue through the Fort Griffin Facebook page as it has proven to be popular. Posts will be regular and informative and will include upcoming programs.



Infrastructure Needs and Plans

An additional livestock trailer has been purchased and has been extremely useful in herd operations, especially in moving the breeding herd from San Angelo State Park.

Maintenance and repair will continue on the Jackson House, to use it as an office for the Herd Manager. Repair and painting of the eaves and overhangs will be needed soon, and window replacement is needed when possible, to resolve insect and water intrusion challenges.

Maintenance and repair of the cattle pens is an ongoing project, and will continue, to keep them functional for programs and sorting cattle.

Another current project underway is the purchase of a shed to shelter site horses away from the pens and allow better use of small pastures for horses and pens for cattle.

The older 2010 F350 herd pickup is currently down for repairs and may be nearing the end of its useful life. A replacement vehicle for the assistant herd manager will be needed within the next 2 years.

Conclusion

The Official State of Texas Longhorn Herd is unrivalled anywhere as both a Texas Longhorn genetic preservation and breeding operation, and as a valuable educational program that reaches thousands of people yearly to inform them about the importance of Texas Longhorn cattle to Texas history. This Work Plan has covered the essential functions, needs and projects that will allow us to continue Herd operations.

The goal is to refine Herd operations and build on the foundations of genetics and outreach that have been established over the past few years, and to maintain the Herd as an entity that all of Texas can be proud of for many years to come.



TEXAS HISTORICAL COMMISSION

Item 13.4

Texas Historical Commission
Quarterly Meeting
October 28, 2020

Consider authorization to resubmit TPWD grant proposal for the San Jacinto surrender site acquisition

Background

San Jacinto Battleground Conservancy, a 501(c)(3), sponsored an archeological survey in 2007 and 2008 on a parcel of land south and east of the San Jacinto Battleground State Historic Site (SHS) current boundary known as the SR Bertron Triangle (Mexican Surrender Site). The fieldwork discovered rich archeological deposits suggesting that the parcel owned by the NRG Corporation could be the site where Colonel Almonte and approximately 200 Mexican troops surrendered to the advancing Texan forces. The acquisition of this land provides a significant opportunity to secure a parcel that will assist in understand the sequence of events during the 1836 battle, preserve significant cultural resources and provide an opportunity to restore the native landscape.

The Conservancy has been in negotiation with the NRG Corporation for a few years to acquire the 50-acre parcel of land. This was in coordination with the Texas Parks and Wildlife Department (TPWD). The transfer of the San Jacinto Battleground SHS property to THC delayed the plans for TPWD to submit an application for additional NPS grant. It has been determined by TPWD that it is best that THC apply for the grant through its Local Park Grant Program. After a delay in determining the THC eligibility, it has been determined that the agency is eligible to apply for funding through this program.

The acquisition of the parcel of land will assist in the development of public programming for visitors to understand the cultural and native landscape as it existed in 1836 and the sequence of events associated with the battle. This will be achieved through archeology and environmental programming. The Executive Committee approved the grant application at its December 3rd meeting in Fredericksburg. The grant was not awarded, and staff was encouraged to reapply in the next grant application round. The grant is a reimbursement program to approved organizations.

Suggested Motion

Move to approve authorization to resubmit TPWD grant proposal for funds from the National Park Service Land and Water Conservation Program for the potential acquisition of the San Jacinto surrender site (Mexican Surrender Site) of the defined NRG Corporation property.



Local Park Grant Program Resolution Authorizing Application

A resolution of the Texas Historical Commission as hereinafter referred to as "Applicant," designating certain officials as being responsible for, acting for, and on behalf of the Applicant in dealing with the Texas Parks & Wildlife Department, hereinafter referred to as "Department," for the purpose of participating in the Local Park Grant Program, hereinafter referred to as the "Program"; certifying that the Applicant is eligible to receive program assistance; certifying that the Applicant matching share is readily available; and dedicating the proposed site for permanent (or for the term of the lease for leased property) public park and recreational uses.

WHEREAS, the Applicant is fully eligible to receive assistance under the Program; and

WHEREAS, the Applicant is desirous of authorizing an official to represent and act for the Applicant in dealing with the Department concerning the Program;

BE IT RESOLVED BY THE APPLICANT:

SECTION 1: That the Applicant hereby certifies that they are eligible to receive assistance under the Program, and that notice of the application has been posted according to local public hearing requirements.

SECTION 2: That the Applicant hereby certifies that the matching share for this application is readily available at this time.

SECTION 3: That the Applicant hereby authorizes and directs the Executive Director to act for the Applicant in dealing with the Department for the purposes of the Program, and that Mark Wolfe is hereby officially designated as the representative in this regard.

SECTION 4: The Applicant hereby specifically authorizes the official to make application to the Department concerning the site to be known as Mexican Surrender Site in the County of Harris or use as a park site and is hereby dedicated (or will be dedicated upon completion of the proposed acquisition) for public park and recreation purposes in perpetuity (or for the lease term, if legal control is through a lease). Projects with federal monies may have differing requirements.

Introduced, read and passed by an affirmative vote of the "Applicant" on this 28th day of October, 2020.

Signature of Local Government Official

John L. Nau, III Chairman Texas Historical Commission
Typed Name and Title

ATTEST:

Signature

Typed Name and Title



Local Park Grant Program Applicant's Certification & Program Assurances

As the duly authorized representative of the sponsor designated in the Resolution Section 3, ***I certify that the Applicant:***

1. Has complied with all pertinent local and state laws, and Local Parks Grants Program requirements regarding public hearings, including floodplain development, if appropriate.
2. Has the required proportionate share of funds available and sufficient for the project as required by Section 13.309 of the Parks and Wildlife Code.
3. Will maintain and operate areas acquired or developed with program assistance at sponsor expense as required by Section 13.309 of the Parks & Wildlife Code.
4. Will permanently dedicate for public park and recreation use all project area(s) which receive program assistance, as required by Chapter 640.1.2 of the *Local Park Grant Program Manual*.
5. Has the legal authority to apply for program assistance and the institutional, managerial and financial capability to ensure proper planning, management and completion of the project described in this application.
6. Will give the State of Texas, hereafter referred to as "State," through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
7. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the Texas Parks & Wildlife Department, and will record any federal interest in the title of real property in accordance with U. S. Department of Interior directives.
8. Will dedicate and permanently maintain any property designated as a natural area, wetland, or open space to meet program guidelines.
9. Will comply with all provisions of the "Summary of Guidelines for Administration of Local Park Grant Acquisition & Development Projects."
10. Will comply with the requirements of the Department with regard to the drafting, review and approval of construction plans and specifications.
11. Will obtain all required state and/or federal permits related to project development.
12. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the completed work conforms to the approved plans and specifications.
13. Will furnish quarterly progress reports and such other information as may be required by the Department.
14. Will initiate and complete the work within the applicable time frame after receipt of approval from the Department.
15. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

Applicant's Certification & Program Assurances - Continued

16. Will comply with all State and Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1686) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794) which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107) which prohibits discrimination on the basis of age; (e) any other non-discrimination provisions in the specific statute(s) under which application for program assistance is being made, and (f) the requirements of any other non-discrimination statute(s) which may apply to the application.
17. Will comply with the flood insurance purchase requirements of Section 4012(a) of the Flood Disaster Protection Act of 1973 which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance in an amount at least equal to its development or project cost.
18. Will comply with environmental standards which may be prescribed to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplain in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S. C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
19. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
20. Will assist the Department in assuring compliance with the Texas Antiquities Code.
21. Will cause to be performed the required financial and compliance audits in accordance with the state or federal Single Audit requirements.
22. Will comply with all applicable requirements of all other State and Federal laws, regulations and policies governing this program.

THC/ Almonte Surrender Site
Sponsor/ Project Name

Signature of Official Authorized in Resolution

Mark Wolfe Executive Director of the Texas Historical Commission
Print Name and Title of Official

Date

TEXAS HISTORICAL COMMISSION

Item 13.5
Texas Historical Commission
Quarterly Meeting
October 28, 2020

Consider approval of application for General Land Office HUD CDBG-Mitigation funds.

Background

Applications are open for a \$4+ billion fund of HUD CDBG-Mitigation funds. Project need to be a minimum of \$3 million and no more than \$100 million.

These CDBG-MIT funds are to be used to build and implement structural and non-structural projects, programs, and partnerships throughout the state of Texas that reduce the risks and impacts of future natural disasters.

The following THC projects are under review for application: the Sabine Pass Sea Wall, San Jacinto site and monument upgrades, Varner-Hog site upgrades and a new Austin collection storage facility. The deadline for applications is 5:00 pm October 28, 2020.

Suggested Motion

Move to approve the application to the General Land Office HUD CDBG-Mitigation fund for the presented projects.

Retail Development Subcommittee Plan

TEXAS HISTORICAL COMMISSION

real places telling real stories

Texas Historical Commission

Quarterly Meeting

October 2020

Historic Sites Marketing, Promotion and Merchandising Subcommittee

Purpose:

The Historic Sites Marketing, Promotion and Merchandising Subcommittee provides advise and guidance to the staff and Commission with respect to marketing and promoting attendance at the agency historic sites.

The subcommittee respectfully submits the following report.

In September of 2019, the subcommittee began to hold regular discussions with HSD retail staff to gain a better understanding of the agency's retail operations.

These meetings resulted in the formation of the historic sites merchandise program strategy. This strategy seeks to develop a merchandising program that will be largely self-liquidating and provide a revenue source for both the historic sites and the agency. The program will help extend the THC brand in both visual and tactile ways.

Under the guidance of the subcommittee, an effort is now being made to implement a two-tier merchandising plan that will consist of a carefully curated merchandise program for brick and mortar historic site retail operations as well as a digital store representation to broaden reach.



Texas Historical Commission: Retail Development Team

Under the direction of the Deputy Executive Director for the Historic Sites Division, and with the guidance of the Historic Sites Marketing, Promotion, and Merchandising Subcommittee, the Regional Retail Development Manager is coordinating the research accumulating in support of the proposed merchandise program strategy for Tier One – THC E-commerce and Tier Two – THC Retail Operations.

Tier One – THC E-commerce

Efforts are underway to explore the options available to the agency for developing an online e-commerce platform. Detailed notes have been compiled from conversations held with employees of Event Network, The SSA Group and their clients along with other software developers.

Conversations have also involved the staff of the Texas State Preservation Board, The General Land Office (Alamo), the National Museum of the Pacific War, the Texas Department of Agriculture (The State Fair), the National Museum WWII, Winterthur, Xanterra and the San Diego Zoo. This is not a complete listing of the organizations that will be explored. A cost analysis will also be included for an e-commerce platform outlining low, mid-range, and large investment options, as well as a report on e-commerce merchandise price points and standards. A report on findings will be forthcoming once the subcommittee feels that enough data exists to present suggestions to the commission for their consideration regarding the future implementation of an e-commerce platform.

Tier One – THC E-commerce

Work is underway to identify similar and comparable retail operations to survey and learn what options are in practice and how well they are working. These are some examples:



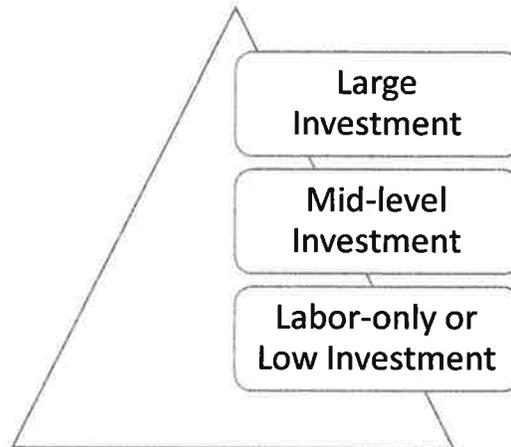
Surveying E-commerce Options

Under the guidance of the subcommittee, the retail team is collecting structured survey responses from these kinds of sources:

- Full Service Operators (licensees)**
 - Event Network
 - The SSA Group
- Self-operating Institutions**
 - Winterthur
 - National Museum of WWII
- Potential Partners in the State Structure**
 - Texas State Preservation Board (Bullock Museum)
 - General Land Office (Alamo)

THC E-commerce Cost Analysis

The Retail Team is organizing the options according to the level of investment they involve.



Labor-only Investment

- Content Management System (vendor: WordPress)

- E-commerce Platform (vendor: WooCommerce)

- Social Media Marketing (In house)

Low Investment

- Subscription Digital Store (SaaS – software as a service)

Mid-range Investment

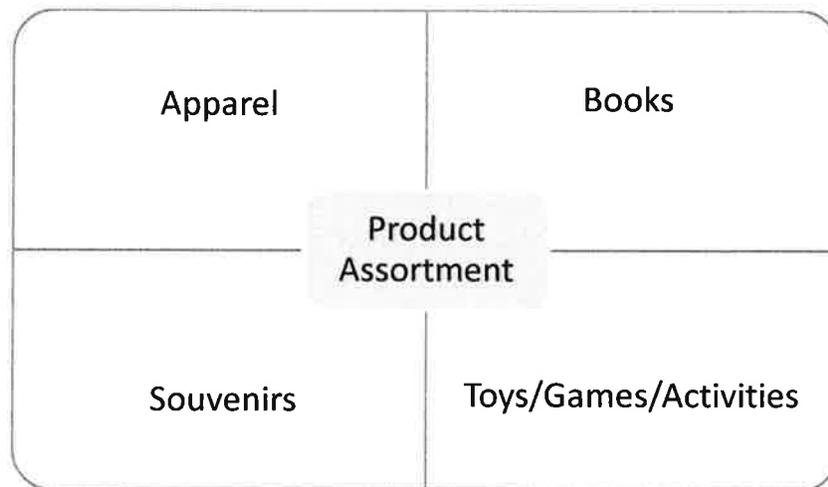
- Subscription Digital Store with Customized Integrations (interface with QuickBooks, etc.)

Significant Investment

- Custom Digital Platform and Store

THC E-commerce Price Points and Standards

The Retail Team is identifying product selection standards regarding price and quality. An analysis of the current product assortment is being compared to that of retail operations at similar and comparable institutions.



THC E-commerce Website Retail Test Page Project

In time for the upcoming holidays, and to gauge online e-commerce traffic, the Retail Team will develop a series of retail website test pages representing each of the historic site locations.

A branded wireframe template will feature several levels of up to 12 products per page of varying price points.

Orders will be fulfilled at the site level through the sales order entry program in the point of sale system. A special Online Museum Store (OMS) department will be set up and items sold through that department will be monitored by the Retail Team Store Analyst.

Tier Two – THC Retail Operations

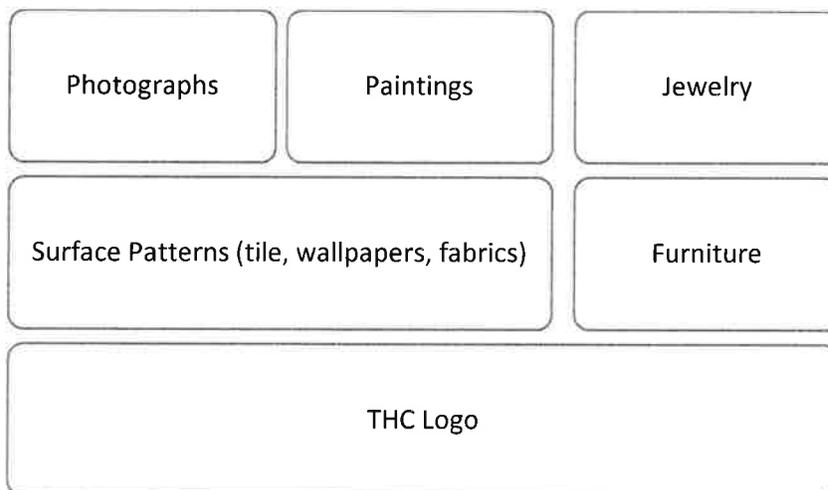
The Historic Sites Division Retail Team has just recently completed a 3-year retail sales analysis using data extrapolated from the current QuickBooks Multi-store 18.0 point of sale system.

A synopsis of the 3-year retail sales analysis resulted in suggestions for the development of a tiered level of stores based on sales performance, a review of a category sales analysis on sales growth and downward trends, and a revised category mix.

Work has been started on the creation of product line sheets and a draft report for product development and merchandising standards. Research has begun on the comparisons of several new point of sale software options that are now available. These systems boast features such as reservation and ticketing systems with e-commerce integration capabilities. Intuit has an upgrade, 19.0 for the current point of sale system which would mean an expense of approximately \$25,000 at some point during the next year to keep their software current and supported through IT plans. The upgrade will have e-commerce integration capabilities as well. IT Support for the 18.0 software will no longer be available in the spring of 2021.

The retail team is also developing several ideas in the form of project outlines, including this **licensing summary** and a newsletter aimed at providing store managers with current merchandising techniques and customer service tips.

The THC may possess intellectual property in various forms that could be licensed for use by private manufacturers for a negotiated fee. Potential assets include:



Certification

The THC must own the right to reproduce its assets. An example in the state environment is The Department of Agriculture's certification of the GoTexan mark with the U.S. Patent & Trademark Office.

Opportunities

Trade associations provide resources such as the upcoming virtual Festival of Licensing (October), and specialized consultants offer guidance and introductions to companies such as Van Gogh's Vans shoes, which routinely use licensed images to create unique and differentiated products in crowded segments.



Joseph Bell
Deputy Executive Director
Historic Sites Division

Shelley Wong
Regional Retail Development Manager

Ivy Tippit
Assistant Regional Retail Development Manager/Purchasing

Nichole Landolt
Retail Team Store Analyst/Product Development

Tara Shadowen
Retail Team E-commerce Research/Product Development

Community Partnerships Update

Community Partnerships Program Update

Angela Reed, Program Coordinator

THC Quarterly Meeting, October 2020

The Community Partnerships Program is in its third year and is currently working with 16 Friends Groups. The Coordinator serves as a nonprofit resource and agency-liaison to Friends Groups and their partner site staff. The program consists of five core components:

- 1) Onboards new Friends Groups,
- 2) Maintains THC and Friends of THC agreements with existing Friends Groups,
- 3) Offers board training opportunities,
- 4) Administrates the Friends Alliance Awards,
- 5) Develops a consistent form of communication with Friends Group leadership.

1. Onboarding new Friends Groups

Fiscally Sponsored Groups. In 2017 the Community Partnerships Coordinator worked with the Friends of the THC to create a Fiscal Sponsorship Program so that associations interesting in forming a Friends Group could do so without having to form their own 501c3, which for many volunteers is cost- and time-prohibitive. The Coordinator conducts orientation meetings with prospective groups and site staff so that they understand the Friends of the THC's and the THC's agreements, and is the point person for questions, concerns, and clarifications as they form and build their new Friends Groups.

Four fiscally sponsored Friends Groups have organized since 2017: Friends of Mission Dolores, the Friends of Confederate Reunion Grounds, the Fort Lancaster Company, and the Friends of Starr Family Home.

Transferred Sites. Of the sites that were transferred from Texas Parks and Wildlife to the THC in 2017, two sites have traditional Friends Group organizations: The Friends of Kreische Brewery-Monument Hill, and Washington on the Brazos (WOB) Foundation. The Community Partnerships Coordinator met with both Friends Groups just before and soon after the transfer to orient them to the THC as an agency, and to introduce the terms of the THC-MOA, which they signed. The Coordinator also consulted Friends of WOB on how to change their name from WOB State Parks Friends Association to the WOB Foundation.

2. Maintaining Agreements with existing Friends Groups

THC Memorandum of Agreements (MOA's) are typically signed for a five-year term. During that time, Friends Group leadership may change, and new board members may not be aware of the existing terms. Additionally, when new MOAs are signed, it is important for board members to understand not only the letter but the spirit of those terms they are signing onto. When new MOA's must be signed, or when new leadership is voted onto the board, the Coordinator schedules time with the board officers to reorient the group with the THC-MOA, and if a fiscally sponsored groups, also re-orient them with a Friends of

Community Partnerships Program Update

Angela Reed, Program Coordinator

THC Quarterly Meeting, October 2020

THC agreement. Since the THC-MOA requires annual reports, the Coordinator is the point person to receive those reports.

In 2018 many of the existing MOA's with Friends Groups were set to expire. Before presenting groups with the new MOA, the Coordinator revised the MOA template to reflect current best practices and IRS law and revised terminology to create a more user-friendly document that addresses commonly asked questions by Friends Groups. The Coordinator revised this document in consultation with the THC's assistant attorney, as well as with Joseph Bell and Mark Wolfe.

3. Board Training

Board orientations, training workshops and strategic planning. The coordinator routinely offers various training to Friends Group board members, and upon invitation, typically visits at least one Friends Group per month for requested consultation in board governance, fundraising, navigating the THC and fiscal sponsorship agreements, and for annual and/or long-term strategic planning. In the past two months, for example, the program coordinator conducted a board strategy workshop for the Friends of Kreische Brewery-Monument Hill; conducted a THC and FTTC- orientation meeting for new members of the Friends of Mission Dolores; was invited to board meetings of the Friends of Fulton Mansion and the Friends of Confederate Reunion Grounds to re-orient new members to MOA terms; and facilitated a 2-day development seminar with the Friends of the THC (all meetings were conducted remotely via Zoom).

Development Seminars. Development Seminars are jointly presented by the Community Partnerships Coordinator and Friends of the THC staff three times per year and over two full days at historic sites across the state. The seminars typically include an evening networking reception and a private tour of the historic site. We also hold a one-day development workshop at the Real Places conference. While this seminar is available to the general public and is a revenue source for the Friends of the THC, the Friends of THC offers a registration discount exclusively to Friends Group members. Due to Coronavirus concerns, we have moved this seminar to an online format until further notice. The most recent seminar was held July 15-16, 2020.

Webinars. Webinars concerning nonprofit governance and development are presented by the Friends of the THC, or by the Community Partnerships Coordinator, and often are co-presented together. Webinars are hosted by the History Programs Division and are offered to the general public at no charge. Friends Group board members and site staff are strongly encouraged to attend and are sent recordings after the webinar's completion. Webinars this year included, "Together in the Sandbox: Board and Staff Relationships," facilitated jointly by the Community Partnerships Coordinator and Friends of the THC on

Community Partnerships Program Update

Angela Reed, Program Coordinator

THC Quarterly Meeting, October 2020

September 16th, 2020, and “Friends in High Places: Navigating Friends Group Partnerships which will be presented by the Community Partnerships Coordinator on December 8th, 2020.

4. Friends Alliance Awards

The Friends Alliance Awards, implemented in 2018, honors Friends Group board members in the categories of Stewardship, Friendraising, and Civic Engagement. The Community Partnerships Coordinator administrates this awards program and FTTHC trustees select the awardees. The FTTHC awards the honorees during the opening ceremony of the Real Places Conference. This year, upon consultation with the Friends of the THC, we have expanded the Friends Alliance Awards to also include individual volunteers who support a historic site. In 2018 awardees were: Friends of Fort Griffin (Stewardship), Friends of San Felipe (Civic Engagement), and Friends of Mission Dolores (Friendraising). In 2019, honorees were Friends of Fulton Mansion (Stewardship), Friends of Caddo Mounds (Friendraising), and Friends of Casa Navarro (Civic Engagement). The 2020 Friends Alliance awardees have not yet been ratified by the Friends of the THC and will be announced after the upcoming Friends of the THC’s board meeting in late July.

5. Consistent communication with Friends Groups

First Friday e-Newsletter. Since 2018, the Community Partnerships Coordinator has established a consistent form of communication with Friends Group board members through a monthly e-newsletter called “First Friday News for Friends.” This newsletter is sent the first Friday of every month. It contains THC announcements such as Real Places registration (for which Friends Group board members are offered discounted registration); board training resources such as webinars, blogs, and other seminars; Friends Group reminders such as annual reports or important tax reporting dates; special event announcements at historic sites; and stories featured by other THC divisions.

Periodic Check-ins. The Coordinator sets aside time every six months for Friends Group leadership check-ins. The Coordinator calls each board president to discuss any questions or concerns related to nonprofit governance or THC agreements and reminds them of resources available to them.

Site/Friends Group Name	Year established	Approx. total annual funds (restricted + general)	General Operating Funds: unrestricted	501c3 or FTHC fiscal project	# Board of Directors	Estimated # of general members	Key activities
Acton State Historic Site	n/a	n/a	n/a	n/a			n/a
Caddo Mounds: <u>Caddo Mounds State Historic Site Friends Association</u>	2011	\$ 4,509.00	\$ 3,009.00	501c3	5	120	Caddo Culture Day, El Camino Real event, Caddo Grass house re-construction, maintenance and program support.
Casa Navarro: <u>Friends of Casa Navarro</u>	2006	\$ 35,500.00	\$ 8,075.00	501c3	16	50	Navarro's birthday, scholarships, King William parade, school field trip support, advocacy for the site during San Pedro Creek revitalization.
Confederate Reunion Grounds: <u>Friends of the Confederate Reunion Grounds, Inc.</u>	1993 as 501c3. Disbanded, then 2018 fiscal sponsorship.	\$ 19,100.00	\$ 4,595.00	FTHC fiscal project	7	62	Annual living History event and program support.
Eisenhower Birthplace	n/a	n/a	n/a	n/a			No current Friends Group. FG will be considered after FTHC capital campaign is complete.
Fannin Battleground	n/a	n/a	n/a	n/a			No current Friends Group.
Fort Griffin: <u>Friends of Ft Griffin</u>	2008	\$ 164,160.00	\$ 6,158.00	501c3	5	15	Partner with Albany's Fandangle in July, Friends gala in October, support reenactors and other needs for site programs and site maintenance and restoration.
Fort Lancaster: <u>Fort Lancaster Company</u>	2009 501c3; disbanded 2014; FTHC fiscal sponsor 2018	\$ 1,010.00	\$ 200.00	former 501c3, dissolved 2013.	3	n/a (not a membership group)	Annual Frontier Days event, other site needs as requested.
Fort McKavett: <u>Friends of Ft McKavett</u>	2000	\$ 9,058.00	\$ 1,823.00	501c3	9	70	Living history events, star parties, Christmas event and program support.
French Legation	n/a	n/a	n/a	n/a			No current Friends Group. FG will be considered after site opens.

Fulton Mansion: <u>Friends of Fulton Mansion</u>	1993	\$ 70,250.00	\$ 10,000.00	501c3	9	80	Provide p/t docent and membership coordinator, special events, support site programs and maintenance requests.
Landmark Inn: <u>Friends of Landmark Inn</u>	2003	\$ 12,996.00	\$ 557.00	501c3	8	35	Operational and programming expenses, special events, minor maintenance, school field trips.
Levi Jordan Plantation: <u>Friends of Levi Jordan</u>	1993	n/a	n/a	501c3			This group has not been active in many years, and has existed primarily for descendant research. A new FG will organize once site renovations are complete.
Magoffin Home: <u>Casa Magoffin Companeros</u>	1992	\$4,850	\$ 1,850.00	501c3	7	30	Provides food and misc. supplies for site events and special programs, minor site improvements, docents, volunteer appreciation.
Goodnigh Ranch (Charles and Mary Ann Goodnight Ranch)	n/a	n/a	n/a	n/a			This site is currently in process of transferring to the THC. Friends Group pending.
Kreische Brewery-Monument Hill: <u>Friends of Monument Hill-Kreische Brewery</u>	1993	\$ 9,350.00	\$ 1,000.00	501c3	7	80	Texas Heroes Day, Dinner on the Bluff, other program support as needed.
Lipantitlan	n/a	n/a	n/a	n/a			No current Friends Group
Mission Dolores: <u>Friends of Mission Dolores</u>	2017	\$ 4,826.00	\$ 200.00	FTHC fiscal project	5	125	Special events, programming supplies, grounds improvements.
National Museum of the Pacific War: <u>Admiral Nimitz Foundation</u>	1971	unknown	unknown	501c3			Foundation operates the museum with oversight and operations support from THC. Not a Friends Group.
Port Isabel Lighthouse	n/a	n/a	n/a	n/a			No current Friends Group. Partnership is with the City of Port Isabel, which supports funding and operations.

Sabine Pass	2008, disbanded in 2013	n/a	n/a	n/a			FG disbanded in 2013 after completion of the 150th anniversary. No current Friends Group.
Sam Bell Maxey House: <u>Friends of Sam Bell Maxey House</u>	1993	\$ 2,017.00	\$ 1,716.00	501c3	3	22	Special events, programming supplies, requests as needed by site staff.
Sam Rayburn House: <u>Friends of Sam Rayburn</u>	1976	n/a	n/a	n/a			No FG currently. May form with Eisenhower Birthplace after those renovations are complete.
San Felipe de Austin: <u>Friends of San Felipe de Austin</u>	1965	\$ 28,985.00	\$ 14,985.00	501c3	11	150	Supports programs, Father of Texas event, temporary exhibit expenses. Remaining general operating funds will go toward museum
San Jacinto Battleground: <u>San Jacinto Battleground Association</u>	unknown	unknown	unknown	501c3			Partnership is with the San Jacinto Battleground Association. No current Friends Group.
Starr Family Home: <u>Friends of Starr Family Home</u>	2019	\$ 200.00	\$ 200.00	FTHC fiscal project	3	n/a	New group as of 10/2019, has not had an opportunity to raise funds or build memberships.
Varner-Hogg Plantation: <u>Friends of Varner Hogg Volunteer Association</u>	1993	n/a	n/a	501c3			Not an active Friends Group. A new FG may organize with Levi Jordan at a later date. Volunteer docent support, special event support.
Washington-on-the-Brazos Site Complex (WOB, Star of the Republic Museum, Barrington Plantation, Fanthorp Inn): <u>Washington on the Brazos Historical Foundation</u>	unknown	\$ 320,000.00	\$ 100,000.00	501c3	15	200	Texas Independence Day, gala, other programmatic events and site needs.