

Finance & Government Relations Committee

April 28, 2022



TEXAS HISTORICAL COMMISSION

AGENDA FINANCE & GOVERNMENT RELATIONS COMMITTEE

Alamo Complex
Alamo Hall
300 Alamo Plaza
San Antonio, TX 78205
April 29, 2022
12 p.m.

(or upon the adjournment of the 11:30 a.m. Communications committee meeting, whichever occurs later)

This meeting of the THC Finance & Government Relations committee has been properly posted with the Secretary of State's Office according to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code. The members may discuss and/or take action on any of the items listed in the agenda.

1. **Call to Order** – *Chair McKnight*
 - A. Committee member introductions
 - B. Establish quorum
 - C. Recognize and/or excuse absences
2. **Consider approval of the February 1, 2022, Finance and Government Relations Committee meeting minutes**
3. **Consider approval of contract amendment with Coastal Environments, Inc. (808-14-1256) to extend the contract to February 20, 2023 for the completion of artifact curation at the San Felipe de Austin SHS (Item 6.7) – Miller**
4. **Consider acceptance of donations/gifts-in-kind (None) – Miller**
5. **Financial dashboard review – Miller**
6. **Legislative Report – Aldredge**
7. **Adjournment**

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact esther.brickley@thc.texas.gov at least four (4) business days prior to the meeting so that appropriate arrangements can be made.

MINUTES

TEXAS HISTORICAL COMMISSION

MINUTES FINANCE & GOVERNMENT RELATIONS COMMITTEE

Hilton Austin
Room 400/402
500 E. 4th St.
Austin, TX 78701
February 1, 2022
11:20 a.m.

Note: For the full text of action items, please contact the Texas Historical Commission at P.O. Box 12276, Austin, TX 78711 or call 512-463-6100.

1. Call to Order

The meeting of the Texas Historical Commission (THC) Finance and Government Relations Committee was called to order by committee Chair Catherine McKnight at 11:20 a.m. on February 1, 2022. She announced the meeting had been posted with the Secretary of State's Office according to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code

A. Committee member introductions

Committee members present included:
Committee Chair Catherine McKnight
Commissioner John Crain
Commissioner Garrett Donnelly
Commissioner David Gravelle
Commissioner Daisy White

B. Establish quorum

Committee Chair McKnight reported a quorum was present and declared the meeting open.

C. Recognize and/or excuse absences

Chair McKnight noted that committee members Chairman John Nau and Commissioner Renee Dutia were absent.

2. Consider approval of the October 28, 2021, Finance and Government Relations Committee meeting minutes

Commissioner John Crain moved to approve the minutes from the October 28, 2021, committee meeting. Commissioner David Gravelle seconded, and the committee voted unanimously to approve the minutes of the October 28, 2021, Finance and Government Relations committee meeting.

3. Consider approval of contract amendments (Item 8.5A-D)

A. Contract #808-21-201631, Wiss, Janey, Elstner Assoc. Inc. to increase by \$20,650 for engineering design services for Varner-Hogg Plantation SHS

Alvin Miller, Deputy Executive Director of Administration provided the background information on this project and stated that it involved the exterior preservation and stabilization of the plantation house at the Varner-Hogg Plantation State Historic Site. Over the course of the design phase, Miller stated that both the engineers and THC staff had recognized opportunities to enhance the longevity of the proposed preservation work and to make the building more accessible to visitors with disabilities. He explained that an

amendment to the agreement between the THC and Wiss, Janey, Elstner Associates, Inc. (WJE) was needed in order to compensate WJE for the additional professional services associated with the requested design changes. Commissioner John Crain moved that the committee send forward to the commission and recommend approval of the amendment to contract #808-21-201631 with Wiss, Janey, Elstner Associates, Inc. to increase the contract amount by \$20,650 to a total of \$98,695. Commissioner Daisy White seconded, and the committee voted unanimously in favor of the motion.

B. Contract #808-20-200856, Garrett & Assoc. to increase up to \$260,000 for construction services for the Caddo Mounds SHS

Miller reported an amendment to the agreement between THC and Garrett & Associates was needed for construction services related to the covered plaza element of the Caddo Cultural Center project. Commissioner David Gravelle moved that the committee send forward to the Commission and recommend approval of the amendment of contract #808-20-200856 with Garrett & Associates to increase the contract amount up to \$1,960,818; an increase of up to \$260,000. Commissioner Daisy White seconded, and the committee voted unanimously in favor of the motion.

C. Contract #808- 20-192622, Richter Architects to increase by \$40,000 for professional services for the Caddo Mounds SHS

Miller reported an amendment to the agreement between THC and Richter Architects was needed for design services related to the covered plaza element of the Caddo Cultural Center project. Commissioner Garrett Donnelly moved that the committee send forward to the Commission and recommend approval of the amendment of contract #808-20-192622 with Richter Architects to increase the contract total to \$407,043. Commissioner Daisy White seconded, and the committee voted unanimously in favor of the motion.

D. Contract #808-20-R201162, Design and Production Incorporated, increase up to \$32,022,000 for comprehensive design and installation for the Star of the Republic Museum at Washington-on-the-Brazos SHS.

Miller reported the contract was executed on October 2, 2020, with a fee amount of \$7,600,000. An amendment was approved in the amount of \$400,000 on August 23, 2021, to restore the project to its full legislative appropriation. A further amendment was approved on October 29, 2021 for \$3,000,000 for funding received during the regular session of the 87th Legislature for the project.

A contract amendment was needed with Design and Production Incorporated for the additional funding subsequently received: \$20,000,000 appropriated out of the COVID relief funds during the 3rd called session of the 87th Legislature; \$2,422,000 of additional Sporting Goods Sales Tax received per the November Certified Revenue Estimate published by the Comptroller of Public Accounts; and \$9,600,000 estimated to be raised by the Friends of the Texas Historical Commission. Miller explained that the funding was to complete the comprehensive museum design; exhibit; interpretive panel and element design; fabrication; and installation for the Star of the Republic Museum. He noted that additional necessary interior architectural repair and museum standard improvements to the HVAC system was also included.

Commissioner Garrett Donnelly moved that the committee send forward to the Commission and recommend the approval of the amendment of contract #808-20-R201162 with Design and Production Incorporated by increasing the contract up to \$43,022,000. This represents an increase to not exceed \$32,022,000. Commissioner Daisy White seconded, and the committee voted unanimously in favor of the motion.

4. Consider acceptance of donations/gifts-in-kind in the amount of \$2,420,813 from the Friends of the THC for the San Felipe SHS (Item 8.7)

Miller reported this was a standing item to accept donations made directly to the agency as well as transfers from the Friends of the Texas Historical Commission (Friends). Miller reported that, in October of 2018, following the opening of the San Felipe de Austin Museum, the Friends entered into a "Construction Manager as Advisor" (CMA) agreement with Moore Consulting and Contracting, Inc., to develop the *Villa de*

Austin townsite exhibit concept, and to manage the construction of the exhibit. This included working with Alpha Testing for soil testing, and with JQ Engineering LLP. and SMS Engineering for construction engineering work. He explained that, in February 2020, the Friends entered into an agreement with general contractor Forney Construction LLC, to complete the construction of the Villa de Austin Exhibit, which was dedicated on November 12, 2021.

Miller further explained that, on January 13th of 2022, the Board of Trustees of the Friends passed a resolution to approve a donation in-kind of the value of these fulfilled contracts, together with all liability and responsibility for any damages that may arise in the future as a result of or in connection with such contracts, to the Commission.

Commissioner Garrett Donnelly moved that the committee send forward to the Commission and recommend approval of the gifts-in-kind from the Friends of the THC in the amount of \$2,420,813.

Commissioner Daisy White seconded, and the committee voted unanimously in favor of the motion.

5. Financial dashboard review

Miller introduced Daniel Estrada, Chief Financial Officer to the members of the Commission. He continued with his report on the first quarter of the fiscal year stating there were no anomalies during the first quarter and the staff was in process of allocating the Sporting Goods Sales tax to contract amendments, some of which the committee had just approved.

6. Legislative Report

Vaughn Aldredge, Government Relations Specialist reported that eight THC Commissioners attended the grand reopening of the French Legation State Historic Site (SHS) along with Representative Donna Howard and Representative John Cyrier who served as the ribbon cutters for the event. Aldredge noted the French Legation SHS was the fourth of Austin's protected views of the State Capitol as legislatively established in 1981 with the support of Lady Bird Johnson. He also reported that, as of midnight December 31, 2021, two bills regarding the Tax Credit program went into effect. He explained that the bills were to clarify the private vs. public use of the Tax Credit Program.

7. Adjournment

The Committee adjourned at 11:32 a.m.

Quarterly Report

Staff Services Division
December 2021–February 2022

PURCHASING

The purchasing section has processed 1,118 requisitions and 943 procurement card shopping lists for FY 2022.

ACCOUNTS PAYABLE AND PAYROLL

Accounts payable processed 4,643 travel, and payment transaction vouchers totaling \$13,698,382.08 during FY 2022.

For FY 2022, \$344,965.66 of procurement card expenditures have been processed.

For FY 2022, 16 payrolls have been processed totaling \$11,143,412.42.

FINANCIAL REPORTING

These financial reports have been prepared and submitted since Dec. 1, 2021:

- Monthly Set-Aside Report
- 941 Quarterly Tax Returns
- Monthly Bond Fund Reports
- Monthly Operating Budgets
- Monthly Sales Tax Returns
- Quarterly Performance Measures
- Quarterly Binding Encumbrance Report
- Quarterly ABEST/USAS Reconciliation
- Quarterly Disaster Federal Funds Report to LBB for SB 8 funding received for Washington-on-the-Brazos (\$20 million)
- Federal End-of-Year Report to the NPS

HUB

The THC percentages for FY 2022 through Feb. 28 are:

Category	THC	THC Goal
Heavy Construction	4.0%	40.00%
Building Construction	51.0%	2.50%
Special Trade	25.0%	16.80%
Professional Service	19.0%	47.10%
Other Service	4.0%	8.60%
Commodity Purchasing	11.0%	18.80%

We continue to make good-faith efforts by reaching out to HUB vendors for projects through agency-sponsored forums and other agency forums, as well as soliciting on the Electronic State Business Daily and utilizing the Centralized Master Bidders List for all formal bids and proposals.

The agency will be participating in the 15th Annual Spot Bid Fair and HUB Expo, sponsored by Senator West, in Irving on May 2-3. Darryl Gaona and Ryan McHale will be representing the agency.

There is another HUB Expo opportunity in June sponsored by Rep. Deshotel. This event will be held in Beaumont, and the agency plans to send Darryl and an additional representative.

BUDGET

THC budget staff have reviewed budgets for 1,022 requisitions and 943 procurement card shopping lists during FY 2022.

TAB 6.7

TEXAS HISTORICAL COMMISSION

Item 6.7
Texas Historical Commission
Quarterly Meeting
April 28-29, 2022

Consider approval to amend professional services contract with Coastal Environments, Inc. for General Archeological Services at the San Felipe de Austin State Historic Site

Background

Government Code §2155.088 requires the governing board of a state agency to approve by vote in an open meeting any material change to a contract for goods or services, regardless of the dollar amount of the contract. The government code defines a material change as an extension of the completion date of a contract for six or more months or a change in the amount of the contract by at least ten percent.

The contract with Coastal Environments, Inc. is for general archeological services. The contractor is currently completing archeological investigations at the San Felipe de Austin State Historic Site. The artifact analysis, curation, and report preparation from these investigations will extend beyond the contract end date. This contract was previously increased in amount from \$500,000 to \$895,841 and extended to May 20, 2022, to complete the fieldwork, artifact analysis, and the final report. Due to unforeseen staff departure during Covid and other unanticipated circumstances, an additional contract amendment is needed to allow Coastal Environments, Inc. to complete the artifact curation and final report.

Contract requiring amendment:

Contract	Date Executed	Original Contract Term	Original Contract Amount	Proposed Amendment
Coastal Environments, Inc. Contract #808-14-1256	5/20/2014	Original termination Date: 5/20/2018 Current termination end date: 5/20/2022 Amendment: Extend termination date to 2/20/203	Original Contract Amount: \$500,000 Current Contract Amount: \$895,841	Amendment requested: Extend the contract term by nine additional months to February 20, 2023 to allow for the completion of the artifact curation and final report.

Recommended motion (Committee):

Move that the committee send forward to the Commission and recommend approval of the amendment to contract 808-14-1256 with Coastal Environments, Inc. to extend the contract end date to February 20, 2023, to allow for the completion of the artifact curation and final report.

Recommended motion (Commission):

Move to approve the amendment to contract 808-14-1256 with Coastal Environments, Inc. to extend the contract end date to February 20, 2023, to allow for the completion of the artifact curation and final report.

DASHBOARD

TEXAS HISTORICAL COMMISSION - FINANCIAL DASHBOARD

FISCAL YEAR 2022

Year to date as of February 28, 2022

The information contained in this report is for State Fiscal Year 2022, which began on September 1, 2021. This report contains the revenues and expenditures that were processed during the first quarter of fiscal year 2022 through February 28, 2022.

AGENCY FUNDING - FY 2022

	Estimated Appropriations and Revenue	Actual Appropriations and Revenue	% Budget Received	Explanations
Sources of funding				
General Revenue	\$ 25,079,260.00	\$ 25,079,260.00	100%	Original appropriations were \$13,046,260, increased for appropriations received in Article IX, Sec. 17.24 for Caddo Mounds (\$400,000); Sec. 17.25 for Courthouse Grants to Mason (\$6.0 million), Tyler (\$1.0 million), and Newton (\$1.1 million) Counties; Sec. 17.26 for Mission Socorro (\$500,000); Sec. 17.27 for the Texas Holocaust, Genocide and Antisemitism Advisory Commission (\$33,000); and Sec. 17.28 for Washington-on-the-Brazos (\$3.0 million)
General Revenue (UB)	\$ 2,901,501.55	2,901,501.55	100%	Star of the Republic Museum Rider 24 GR (\$99,941.64); Capital Complex Deferred Maintenance (\$300,000 - HB2, 87th); HSD Deferred Maintenance (\$2,200,000 - HB2, 87th); Technology Upgrades - computer refresh (\$50,000 - HB2, 87th); Technology Upgrades - Website (\$236,000 - HB2, 87th); Courthouse Grants (\$15,559.91 - HB2, 87th)
Sporting Goods Sales Tax	\$ 13,783,000.00	6,891,500.02	50%	Tax revenue transferred from Comptroller on the first of each month. The agency receives \$1,148,583.33/month from the Comptrollers Office.
Sporting Goods Sales Tax (Additional)	\$ 2,422,000.00	807,333.34	33%	Revised tax revenue transferred from Comptroller on the first of each month due to November CRE (Certified Revenue Estimate). The agency will receive \$269,111.12/month beginning on December 1, 2021.
Sporting Goods Sales Tax (UB)	\$ 3,152,277.61	3,152,277.61	100%	Unexpended Sporting Goods Sales Tax from FY 2021.
Gate Fees Appropriated	\$ 566,666.00	239,652.94	42%	
Preservation Trust Fund	\$ 248,625.00	-	0%	No distribution has been requested for the 2022 Preservation Trust Fund.
Federal Funds	\$ 1,186,965.30	531,108.87	45%	The THC has not submitted the Federal Application for 2022. The End-of-Year report for 2021 was submitted at the end of January.
Federal Funds - National Park Services (HIM Funds)	\$ 2,114,239.00	567,927.13	27%	Current budgeted amounts include amounts for salaries, other operating expenses and grants.
Federal Funds - COVID 19 funding	\$ 20,000,000.00	-	0%	Funding received in 3rd Called Session for the Washington-on-the-Brazos Capital project. The Agency's application to the Governor's Office for this funding was approved in April. Funds will be drawn as expended in future quarters as project progresses.
Historic Sites Bond Fund 7213	\$ 39,877.77	39,877.77	100%	Unexpended balance of bond fund 7213 for Historic Sites projects
Historic Sites Bond Fund 7636 (UB)	\$ 10,874.93	10,874.93	100%	
Economic Stabilization Fund (UB)	\$ 29,272,186.61	29,272,186.61	100%	Courthouse Grants (\$23,567,045.79 - HB2, 87th), HSD Deferred Maintenance (\$205,140.82 - SB500. 86th), National Museum of the Pacific War (\$5,500,000.00 - HB2, 87th)
Appropriated Receipts				
Markers & Cemeteries	\$ 366,363.00	700.00	0%	Cost Recovery program - Fees from marker sponsors pay for marker costs. Markers paid through February total \$27,671.00. The transfer for the markers paid through February will be processed in future quarters.
Tax Credit Review Fees	\$ 97,000.00	183,491.49	189%	The Commission is only appropriated the first \$97,000 collected for review fees and anything over that amount is swept by the Comptroller's Office to the General Fund. The total actual collected is just a reference figure to understand the popularity of this program and represents what has been collected through February.
Main Street Dues	\$ 80,000.00	15,290.00	19%	
Gift Shop Sales	233,619.00	141,714.14	61%	
Cattle Sales & Grazing Lease	14,200.00	11,025.06	78%	
Employee Housing	20,170.00	10,131.48	50%	Based on current staff housing projections it is estimated the housing receipts will exceed the current budgeted amount by approximately \$12,000. Budget will be adjusted before 3rd Quarter based on actuals through 2nd Quarter.
Specialty License Plates	\$ 2,905.87	1,264.97	44%	
All Other Appropriated Receipts	48,950.00	62,267.88	127%	Donations of \$2,643.56, Copies of \$481.20, Other rental of \$24,000 for contract between TPWD and San Jacinto Battleground, National Museum of the Pacific War Administrative Fees of \$21,655.32, sale of Publications \$63.71, Insurance settlement of \$9,376.59, and reimbursements of \$4,047.50. Budget adjustments will be made in the 3rd Quarter.
Interagency Contracts				
TxDOT Section 106 Contract	\$ 218,362.00	-	0%	Billings for 1st and 2nd Quarters will take place during the 3rd Quarter.
Total Funding	\$ 101,859,043.64	\$ 69,919,385.79		



TEXAS HISTORICAL COMMISSION - FINANCIAL DASHBOARD

FISCAL YEAR 2022

Year to date as of February 28, 2022

BUDGET AND EXPENDITURES BY DIVISION - FY 2022

Division	Total Budgeted	Total Expended	% Budget Expended	Target	Total Obligations	Remaining Budget %	Explanation
Administration	\$ 2,415,965.00	\$ 981,315.37	40.6%	45.0%	\$ 1,243,298.19	7.9%	Total obligations includes \$200,000 of GR UB'd from 2021 for Technology Upgrades per HB2 for Website Redesign, this may be adjusted pending final obligations.
Archeology	\$ 2,324,346.00	\$ 689,909.74	29.7%	30.0%	\$ 1,567,105.52	2.9%	Total obligations includes \$500,000 of GR for the Mission Socorro Archeological Site, this may be adjusted pending final obligations.
Architecture	\$ 2,989,966.87	\$ 1,208,795.26	40.4%	43.0%	\$ 1,667,303.15	3.8%	Budget includes \$2,000 for the El Paso Mission Specialty license plates that has not been obligated. Total obligations include \$685,989.50 for the National Park Service Hurricane Harvey (HIM) Emergency Historic Preservation Fund grants and \$300,000 for deferred maintenance. Budget will be adjusted for grants funded in 2022 for the HIM project.
Community Heritage	\$ 1,721,534.00	\$ 671,179.41	39.0%	40.0%	\$ 968,940.92	4.7%	Budget includes \$165,000 for the estimated 10% pass-through of Federal Funds for the CLG Program.
Courthouse	\$ 32,535,935.70	\$ 282,728.13	0.9%	2.0%	\$ 32,228,539.05	0.1%	Total obligations includes grants awarded totaling \$8.1 million for Mason, Newton and Tyler Counties. Total obligations include estimated grants to be awarded at the July Commission meeting. Adjustments will be made after final awards are made.
Historic Sites	\$ 55,095,200.07	\$ 7,985,262.04	14.5%	20.0%	\$ 42,369,151.53	8.6%	Budget includes \$527,800 for Debt Service to be paid to TPFA for the National Museum of the Pacific War GO Bonds from the original renovation of the Steamboat Hotel - payments are made in February and August; \$500,000 of GR per Rider 27 for the National Museum of the Pacific War - this is reflected as an expenditure this quarter; \$400,000 of GR for Caddo Mounds; \$3.0 million for Washington-on-the-Brazos capital project that is also reflected as obligated this quarter; UB of Sporting Goods Sales Tax from 2021 estimated to be \$3.15 Million; \$2.2 Million of GR for Deferred Maintenance projects at the sites; \$40,000 appropriated in HB2 for Technology Upgrades PC Refresh that has been obligated; and \$39,877.77 of Bond Fund 7213 UB'd from 2021 of which \$35,947 is obligated. Also included in the budget is the \$20 Million COVID-19 funds from SB8 for the Washington-on-the-Brazos project at the Star of the Republic Museum, this amount is also reflected as an obligation this quarter. The Agency's application to the Governor's Office for the \$20 million COVI-19 funds from SB8 was approved on April 1, this amount will be added to the budget for the next quarterly report.
History Programs	\$ 3,527,471.00	\$ 1,626,354.82	46.1%	45.0%	\$ 1,609,133.26	8.3%	Budget includes \$665,713 related to the Texas Holocaust, Genocide and Antisemitism Advisory Commission of which \$139,913 is budgeted for grants to be awarded in future quarters; \$480,000 for the Texas State Almanac contract of which \$475,200 was paid in the first quarter; \$10,000 GR that was transferred to the HB2 funding for Technology Upgrades - PC Refresh and UB'd from 2021, these funds are fully obligated; and \$36,000 GR that was transferred to the HB2 funding for Technology Upgrades - Website Design and UB'd from 2021; these funds are included in the total obligations for the 2nd Quarter; \$900 for the Juneteenth Specialty License Plate. The budget also includes \$362,563 for Historical Markers, these funds are currently fully obligated and the agency has expended \$27,671 as of the 2nd Quarter. Supply chain issues has slowed the production of markers has started to pick up in the 3rd Quarter.
Preservation Trust Fund	\$ 248,625.00	\$ -	0.0%	0.0%	\$ -	100.0%	Grants will be paid out in future quarters.
Texas Heritage Trails	\$ 1,000,000.00	\$ 387,066.92	38.7%	40.0%	\$ 620,297.87	-0.7%	Budget includes \$815,000 for Trails grants that are fully obligated and the agency has expended \$321,500 as of the 2nd Quarter.
Total Budget and Expenditures	\$ 101,859,043.64	\$ 13,832,611.69	13.6%	15.0%	\$ 82,273,769.48	5.6%	

BUDGET AND EXPENDITURES BY CATEGORY - FY 2022

THC Budget Categories	Total Budgeted	Total Expended	% Budget Expended	Target	Total Obligations	Remaining Budget %	Explanation
Salaries and Wages	\$ 17,723,178.24	\$ 8,187,205.87	46.2%	50.0%	\$ 8,393,780.74	6.4%	
Other Personnel Costs	\$ 673,633.96	\$ 370,448.98	55.0%	50.0%	\$ 281,901.48	3.2%	
Travel In-State	\$ 222,504.66	\$ 89,043.27	40.0%	45.0%	\$ 70,616.75	28.2%	In a typical year the agency would normally be around 45% of their budget for In-state Travel. Staff travel continues to pickup and the summer months usually see the most travel.
Travel Out-of-State	\$ 56,297.00	\$ 5,320.24	9.5%	10.0%	\$ 62,217.26	-20.0%	Out of State travel has been slow to start in 2022. Staff have started booking flights for conferences on a limited basis. Total obligations include approved out-of-state trips that have not taken place as of the 2nd Quarter. Budget adjustments will be made between budget categories to clear any negative balances.
Fuel	\$ 122,730.13	\$ 47,091.79	38.4%	40.0%	\$ 40,594.85	28.6%	
Contracted Services	\$ 1,065,947.86	\$ 708,946.68	66.5%	70.0%	\$ 437,213.47	-7.5%	Budget consists of miscellaneous services at historic sites for janitorial services and agency advertising services, and other miscellaneous services not classified as professional services. Budget adjustments will be made between budget categories to clear any negative balances.
Printing and Reproduction	\$ 141,048.45	\$ 89,689.32	63.6%	70.0%	\$ 130,560.61	-56.2%	Budget adjustments will be made to clear any negative balances between budget categories.
Consumable Supplies	\$ 387,539.45	\$ 151,372.19	39.1%	50.0%	\$ 132,953.63	26.6%	
Utilities	\$ 1,206,166.72	\$ 453,792.30	37.6%	50.0%	\$ 472,007.01	23.2%	Typically lags goal due to the delay time between bill receipt and payment.
Rent	\$ 464,668.17	\$ 211,106.96	45.4%	50.0%	\$ 202,847.65	10.9%	This category includes the monthly rental for agency copy machines as well as the Tuscany Way lease for the Curatorial Facility.
Other Expenditures	\$ 3,750,168.40	\$ 112,325.91	3.0%	45.0%	\$ 2,847,316.25	21.1%	Items in this category include memberships, registrations, website maintenance, miscellaneous fees, settlements, awards, books, reference materials, insurance premiums and deductibles, staff training services, delivery services, and promotional items. \$3.4 million is budgeted for Historic Sites from the Sporting Goods Sales Tax that was UB'd from 2021. We will continue to work with Historic Sites on this budget. Budget adjustments will be made between budget categories to clear any negative balances.
Giftshop Merchandise	\$ 208,739.31	\$ 123,206.40	59.0%	65.0%	\$ 89,346.65	-1.8%	
Historical Markers	\$ 364,563.00	\$ 30,647.00	8.4%	50.0%	\$ 337,674.00	-1.0%	Fabrication of markers continues to lag in the 2nd Quarter due to supply chain issues that have slowed the actual production of markers by the foundry.
Computers and Furniture	\$ 1,466,227.54	\$ 479,052.45	32.7%	50.0%	\$ 695,794.16	19.9%	
Repairs and Maintenance	\$ 2,218,157.86	\$ 254,833.66	11.5%	20.0%	\$ 1,708,651.17	11.5%	\$1.8 million budgeted is tied to projects at the State Historic Sites of which \$1.06 million has been expended or obligated as of the 2nd Quarter.
Operating Total	30,071,570.75	11,314,083.02	37.6%	45.0%	15,903,475.67	9.5%	
Professional Services	\$ 1,413,953.64	\$ 227,241.52	16.1%	25.0%	\$ 1,176,908.17	0.7%	Budget includes \$170,679 for Hurricane Harvey Emergency Supplemental Preservation Fund projects, \$30,061.14 has been expended as of the 2nd Quarter; \$759,832.53 for projects at the State Historic Sites of which \$324,094.06 has been obligated or expended as of the 2nd Quarter; \$196,788 in the Heritage Tourism program of which \$231,146.90 has been obligated or expended as of the 2nd Quarter; and \$50,000 for the Texas Holocaust, Genocide and Antisemitism Advisory Commission of which \$14,444 has been expended or obligated.
Grants	\$ 35,018,232.99	\$ 1,367,695.50	3.9%	9.0%	\$ 33,371,799.29	0.8%	Grants include Texas Heritage Trails, Courthouse Preservation Program, Certified Local Governments, Preservation Trust Fund, Texas Holocaust & Genocide Commission, and Hurricane Harvey Emergency Supplemental Preservation Fund programs.
Capital	\$ 34,827,486.26	\$ 430,192.95	1.2%	1.0%	\$ 31,787,185.05	7.5%	Budget includes \$500,000 for Mission Socorro, \$5.5 million for National Museum of the Pacific War, \$3.0 million for Washington-on-the-Brazos, and \$400,000 for Caddo Mounds, \$20.0 million from SB8 COVID funding for Washington-on-the-Brazos, and \$1.5 million for San Felipe from Sporting Goods Sales Tax UB'd from 2021. These funds are all included in the total obligations for the 2nd Quarter.
Debt Service	\$ 527,800.00	\$ 493,398.70	93.5%	95.0%	\$ 34,401.30	0.0%	Debt service payments are made in February and August of each year. First payment was processed February. Final payment will be processed in August.
Capital, Grants, and Debt Service	71,787,472.89	2,518,528.67	3.5%	4.0%	66,370,293.81	4.0%	
Total Budget and Expenditures	\$ 101,859,043.64	\$ 13,832,611.69	13.6%	15.0%	\$ 82,273,769.48	5.6%	

TEXAS HISTORICAL COMMISSION - FINANCIAL DASHBOARD

FISCAL YEAR 2022

Year to date as of February 28, 2022

PERSONNEL - FY22

Division	Budgeted FTEs	Actual FTEs	Over/ (Under)	
Administration	21.70	17.20	(4.5)	
Archeology	18.10	17.60	(0.5)	
Architecture	18.50	14.40	(4.1)	
Community Heritage Development	18.30	17.80	(0.5)	
Courthouse	7.80	7.70	(0.1)	
Historic Sites	183.30	181.10	(2.2)	
History Programs	25.80	23.80	(2.0)	
Texas Holocaust, Genocide, Antisemitism Advisory Comm	6.00	5.00	(1.0)	
Preservation Trust Fund	-	-	-	
Total FTEs	299.5	284.6	(14.9)	299.5 FTEs authorized by 2022-23 General Appropriations bill.

Harvey, Irma, Maria				
Emergency Supplemental Historic Preservation Fund		Budgeted FTEs	Actual FTEs	
Architecture	National Park Service Grant	4.00	2.50	(1.5)
Archeology	National Park Service Grant	0.50	0.50	-
Administration	National Park Service Grant	1.00	1.00	-
Total FTEs		5.5	4.0	(1.50)

Additional FTEs authorized for Hurricane Harvey Grant from National Park Services

KEY DATES

Date	Report Name	Agency Report Recipient
May 20, 2022	Base Reconciliation 2021-2023	Legislative Budget Board, Governor's Office
June 1, 2022	Strategic Plan for 2023-2027	Legislative Budget Board, Governor's Office
Summer 2022 (TBD)	Federal Funds Application for 2022 Funds	National Park Service
Summer 2022 (TBD)	LAR for 2024-2025	Legislative Budget Board, Governor's Office
November 18, 2022	Annual Financial Report	Comptroller of Public Accounts
December 31, 2022	Annual Report of Nonfinancial Data	Governor's Office, State Auditor's Office, Legislative Budget Board
December 31, 2022	2022 Federal End-of-Year Report Due	National Park Service